



NCDOT
Technical Bulletin

Project
Services

Technical Bulletin Review Form
(2-SUBMITTALS FOR COMMENTS ARE MANDATORY)

Technical Committee Reviewing TB Judith Corely-Lay

*(Send to Chair of Pavement Management, Bridge Team, Implementation)/(Contract Officer)

Reviewer's Signature _____ Date _____

Publication of Technical Bulletin Recommendation (check one):

- Acceptable
 Acceptable with revision
 Unacceptable

Address the following areas:

- (1) Does the manuscript present significant new or unique information that would benefit from the Technical Bulletin and training?

Provide general comments and suggestions regarding significance or merit of writing a technical bulletin relating to the new or unique process.

Identify any part of the manuscript that the author should clarify, expand or make concise.

Are the author's instructions and narratives logically and clearly stated?

Which sections of the manuscript should be omitted or condensed?

- (2) Review tables and illustrations for irrelevant or unnecessary data.
Which tables, illustrations, or details should be omitted? Combined?

- (3) Provide comment on relevance of training in this new process or unique process.
If training is recommended, has a lesson plan been prepared?

- (4) Should the number of references be reduced? Expanded? Yes
Is the manuscript free of conflicts with other documents, such as the Standards, Details, Provisions, and *Specifications Book*?

- (5) Are the main points of the manuscript clear to one not in the author's field of expertise?

*Two reviews for comments are necessary prior to publication.

Send copy of proposed TB and Review Forms to Leadership Team after approvals obtained
AND send copy of proposed TB and Review Forms to Project Services, Attn: R.A. Garris PE.