

STATE OF NORTH CAROLINA
NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
PURCHASING DEPARTMENT
1510 MAIL SERVICE CENTER
RALEIGH, NC 27699-1510

IMPORTANT RFP BID ADDENDUM

April 28, 2023

FAILURE TO RETURN THIS BID ADDENDUM IN ACCORDANCE WITH INSTRUCTIONS MAY SUBJECT YOUR BID TO REJECTION ON THE AFFECTED ITEM(S):

BID Number: 54-SM-09-12074194
Addendum Number: 01
Purchaser: Mike Beaver

Commodity: 761116 Janitorial Mgmt Services
Using Agency: N.C. Department of Transportation
Opening Date/Time: 5/08/2023 @ 2pm.

INSTRUCTIONS:

1. Please make the following change(s) in the bid referenced above:
 - a. The following page contains the Vendor Question(s) and Agency Response(s) submitted by the RFP deadline of April 21, 2023 by 5:00 PM ET.

<u>Vendor Question</u>	<u>Agency response to question</u>
Q1. Just for clarification the first set of hours, are 24 in total and the reduced hour rate is 16?	Q1 response: Full staffing total of 24 staffing hours per day. Reduced staffing total of 16 staffing hours per day.
Q2. Can we go over the minimum supply inventory to ensure we are prepared for higher traffic?	Q2 response: Yes.
Q3. Are there any required cleaning supplies?	Q3 response: See General Requirements, page 19 Item F. Materials, Supplies, and Equipment, Emergency Janitorial Supply & Repair Parts List on page 29, Janitorial Supplies pages 73-74.
Q4. Do you have a cleaning supply list?	Q4 response: See General Requirements, page 19 Item F. Materials, Supplies, and Equipment, Emergency Janitorial Supply & Repair Parts List on page 29, Janitorial Supplies pages 73-74.
Q5. What type of soap dispenser and paper towels do you use in the bathrooms?	Q5 response: As specified on page 5 the Bidder is encouraged to make his/her own observations of the sites.
Q6. Do we supply all paper products and soap to go in dispenser?	Q6 response: See General Requirements, page 19 Item F. Materials, Supplies, and Equipment.
Q7. What is the square footage and of that square footage how much is cleanable? How much is carpet? How much is tile? How much is waxable?	Q7 response: As specified on page 5 the Bidder is encouraged to make his/her own observations of the sites.
Q8. Who was the previous contract holder and the amount they were awarded the contract for?	Q8 response: This can be answered by submitting a public records request at https://www.ncdot.gov/news/public-records/Pages/public-records-request.aspx
Q9. Do we need to keep spare parts for things that break on our inventory list?	Q9 response: See Routine Repairs, page 28 and Emergency Janitorial Supply & Repair Parts List on page 29.
Q10. Do we provide a non-scheduled work fee for tasks such as snow and ice removal or do we tackle that as it approaches?	Q10 response: See General Requirements, page 24 Item U. Adverse Weather Policy, Snow and Ice Removal.
Q11. Do you have an available traffic sheet per monthly format? (this will allow us to know when we need to calculate in an increased on hand inventory)	Q11 response: No, information is based on estimated yearly visitation.

Execute Addendum:

BIDDER: _____

ADDRESS (CITY & STATE): _____

AUTHORIZED SIGNATURE: _____ DATE: _____

NAME and TITLE (Typed): _____

End of Addendum 01