

**North Carolina Department of Transportation  
Application for Bicycle and Pedestrian Planning Grant  
Funds - 2021 Call for Proposals**

Submittal Deadline is Wednesday June 30, 2021

<b>Applicant Information</b>			FOR NCDOT USE ONLY Proposal eligible <input type="checkbox"/> Yes <input type="checkbox"/> No	
Name of Municipality:	Population	County	NCDOT Division	
Municipality agrees to enter into a reimbursement agreement with NCDOT: <input type="checkbox"/> Yes <input type="checkbox"/> No		Municipality is member of: <input type="checkbox"/> MPO <input type="checkbox"/> RPO <input type="checkbox"/> Neither		
Department applying for grant:				
Primary Contact Person:	Title:	Work Phone Number:		
Work Fax Number:	E-mail Address:			
Mailing Address:	City:	State:	Zip Code:	

I certify that the City/Town/County of \_\_\_\_\_, in applying for Bicycle or Pedestrian Planning Grant funds, attests a commitment to the plan's development, management, financing and completion, and that the completed plan will be submitted to the City/Town/County Council or other approving authority for adoption.

Signature*	Title
Name (printed)	Date

<b>Eligibility Criteria</b>	
<b>Plan Category:</b> <input type="checkbox"/> Bicycle Plan <input type="checkbox"/> Pedestrian Plan <input type="checkbox"/> Bicycle & Pedestrian Plan (verify eligibility below) Municipalities may apply for funding to undertake either a bicycle plan, pedestrian plan or joint bicycle & pedestrian plan in any given fiscal year. Only municipalities with a population below 10,000 are eligible to apply for a joint bicycle and pedestrian plan. <b>(Municipalities with population below 5,000 are also eligible to apply for a Project Acceleration Plan - to apply for this type of plan, please use the Project Acceleration Plan Application located on the program website.)</b> Counties with population less than 50,000 may apply for a plan on behalf of incorporated communities and/or unincorporated areas within their jurisdiction.	
Has the City/Town/County Council passed a resolution supporting this application?	<input type="checkbox"/> Yes, attached <input type="checkbox"/> Pending** _____ <div style="text-align: right; font-size: small;">Date anticipated</div>
For municipalities within a Metropolitan Planning Organization (MPO), has the MPO passed a resolution supporting this application?	<input type="checkbox"/> Yes, attached <input type="checkbox"/> Pending** _____ <div style="text-align: right; font-size: small;">Date anticipated</div>
For municipalities within a Rural Planning Organization (RPO), has the RPO passed a resolution supporting this application?	<input type="checkbox"/> Yes, attached <input type="checkbox"/> Pending** _____ <div style="text-align: right; font-size: small;">Date anticipated</div>

\*THE SIGNATURE OF AN AUTHORIZED STAFF PERSON (I.E. CITY/TOWN MANAGER, ADMINISTRATOR, ETC.) IS REQUIRED. AFTER COMPLETING THE APPLICATION, PRINT THIS PAGE, OBTAIN THE APPROPRIATE SIGNATURE, SCAN AND SEND AS A SEPARATE ATTACHEMENT.

\*\*A RESOLUTION BY THE APPROPRIATE MUNICIPAL GOVERNING BODY AND BY THE MPO, IF APPLICABLE, MUST ACCOMPANY THE APPLICATION, OR MUST BE SUBMITTED PRIOR TO July 30, 2021 TO BE ELIGIBLE FOR FUNDING. RPO RESOLUTION, IF APPLICABLE, IS REQUIRED. PLEASE INDICATE THE DATE YOU ANTICIPATE RECEIVING A PENDING RESOLUTION.

*Municipality/County Name:*

### Narrative Description

In a few short sentences, please provide some general information about your community (unscored question).

1) Please describe the community's vision for improving bicycle AND/OR pedestrian transportation and the realistic and measurable goals that have been set to achieve this vision.

2) What are the reasons the community needs this plan? Consider including discussion and data regarding safety, land use, connectivity, demographics, diverse and special user groups, etc.

**3)** Provide an overview of the current bicycling AND/OR pedestrian transportation system. Describe facilities currently in place or planned for completion in the next five years. Please provide links to relevant documents or maps, or provide as attachments if not available online.

- Describe the bicycle and/or pedestrian transportation system's strengths and opportunities for improvement.
- Describe the bicycle and/or pedestrian transportation system's weaknesses and barriers to development.

*Note: To maximize application score, be sure to answer all parts of the question.*

**4)** How will having a bicycle and/or pedestrian plan impact the overall quality of life for the community?

- Describe existing/proposed health programs, initiatives or goals and how the plan will contribute to improving community health.
- Describe existing/proposed economic development programs, initiatives or goals and how the plan will contribute to economic growth.

- 5) List any related municipal, county and/or regional transportation plans and/or bicycle and pedestrian planning activities currently underway or previously undertaken by your community.
- Describe how previously adopted plans have guided local decision making to solve transportation problems.
  - Describe the process by which past transportation projects have been implemented in your community.

*Note: To maximize application score, be sure to answer all parts of the question.*

- 6) List the name and title/position of the full-time, permanent municipal staff person responsible for project oversight, and any others who will have involvement in plan development. Describe any prior experience these individuals may have in the management, preparation and/or implementation of a bicycle and/or pedestrian plan or other transportation/community planning efforts (provide links where appropriate).

*Note: To maximize application score, be sure to answer all parts of the question.*

7) How has the community supported bicycle and/or pedestrian programs, policies and projects?

- Describe what elected officials and agency staff have done to support bicycle and/or pedestrian programs, policies and projects? List any bicycle, pedestrian, greenway or open space advisory committees established to advance initiatives.
- Describe what local citizens and advocates have done to support and advance bicycle and/or pedestrian programs, policies and projects. List any community-led advocacy groups that have been established to advance initiatives.
- What is the current picture of the community's bicycle & pedestrian programs involving education, enforcement, and/or encouragement

8) What unique strategies (resources, partnerships, etc.) has the town used, or plan to use, to engage the community *and* implement proposed changes?

- How have underrepresented groups been engaged in planning processes and other local initiatives?
  - How have officials demonstrated capacity to implement change? Share success stories of implementation whether related to bicycle & pedestrian transportation or otherwise.
- Note: To maximize application score, be sure to answer all parts of the question.*

*Municipality/County Name:*

9) How do your public transit services interface with the bicycle and pedestrian network? Identify specific opportunities to enhance mobility through integrated multi-modal planning strategy e.g. first-mile/last-mile connections, microtransit, Transit Oriented Development (TOD), etc.

### Project Cost Information

Project Cost Range*: \$	Local Match Percentage*: %	Source(s) of Local Matching Funds (list all applicable):
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\*SEE BICYCLE AND PEDESTRIAN PLANNING GRANT INITIATIVE OVERVIEW DOCUMENT FOR TABLES ON COST RANGE AND LOCAL MATCH PERCENTAGES: <https://connect.ncdot.gov/municipalities/PlanningGrants/Pages/Planning-Grant-Initiative.aspx>.

### Attachments (via email)

<b>Required:</b>	<b>Optional</b> (if information is available on-line, please list link):
<input type="checkbox"/> Municipal Resolution <input type="checkbox"/> MPO Resolution (if applicable) <input type="checkbox"/> RPO Resolution (if applicable) <input type="checkbox"/> Resume(s) of overseeing staff and other individuals ____ attached <input type="checkbox"/> Map of Municipality <input type="checkbox"/> Letters of Support ____ attached or were sent	<input type="checkbox"/> Copies of previous plans (summaries and/or web links preferred) <input type="checkbox"/> Other Maps <input type="checkbox"/> Other (please identify):

### Preparer Information\*\*

Please provide information on the primary person who prepared this application and indicate the municipal department, local agency, consulting firm, or other organization with which they are affiliated.

Agency/Consulting Firm/Organization:

Name of Preparer:	Title:	Work Phone Number:
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Work Fax Number:	E-mail Address:
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Mailing Address:	City:	State:	Zip Code:
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\*\* WE ENCOURAGE MUNICIPALITIES TO USE LOCAL STAFF MEMBERS TO COMPLETE THE APPLICATION.

### Digital Submittal Information

For more detailed information on completing the application please see the *Application Instructions* document online at <https://connect.ncdot.gov/municipalities/PlanningGrants/Pages/Planning-Grant-Initiative.aspx>

Application form and relevant documents will be accepted in digital format only and should be emailed to the NCDOT, Integrated Mobility Division through Bryan Lopez at [balopez@ncdot.gov](mailto:balopez@ncdot.gov).

**Updated Deadline: Applications will be accepted no later than 5:00 pm on June 30, 2021.**

**Application Packet will be accepted via email ONLY**  
**Emailing Address:**

**Contact:** Bryan Lopez at [balopez@ncdot.gov](mailto:balopez@ncdot.gov)

**Subject Title:** 2021 Planning Grant Initiative Application – Your Municipality/County Name

**Format:** Every effort should be made to convert the completed application form and all scanned files to PDF format

**Application Package:** There is a maximum 25 megabyte application packet size for emailing per municipality

### Commitment for Participation in Implementation Survey Report

If awarded funding, indicate acknowledgment of future participation in survey. See Planning Grant Initiative Program Overview for more information. **CHECK HERE**