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1. CONCEIVE PROJECT
Develop project purpose and need and enter project information into Enterprise Business Services (EBS)
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2. EVALUATE & PRIORITIZE PROJECT
Evaluate project funding eligibility, prioritize per airport development plan and program project
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3. DEVELOP SCOPE & NEGOTIATE FEES (DESIGN)
Develop scope for the design of the project, identify reasonable expenses and negotiate fees
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4. WRITE / EXECUTE GRANT (DESIGN)
Complete and execute grant request for aid package
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5. DESIGN PROJECT
Design project consistent with agreed-upon scope and in accordance with Grant Assurances
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6. BID PROJECT
Bid project in accordance to federal, state and local requirements
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7. DEVELOP SCOPE & NEGOTIATE FEES (CONSTRUCTION)
Develop scope for construction of project, identify reasonable expenses and negotiate fees
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8. WRITE / EXECUTE GRANT (CONSTRUCTION)
Complete and execute grant request for aid package
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9. CONSTRUCT PROJECT
Build project in accordance with plans and specifications
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10. CLOSE PROJECT
Provide required documentation for grant close out