

**\*\*NEW\*\*** All municipalities, including ones with no changes, will be required to submit a certified statement and a legible 2016 Powell Bill map signed, dated, and sealed by a registered professional engineer or land surveyor [this year](#).

## **2016 POWELL BILL CERTIFIED STATEMENT AND MAP INFORMATION AND INSTRUCTIONS**

1. The municipality will acquire and enter the mileage from the Registered Professional Engineer or Land Surveyor into *Partner Connect* to generate the certified statement in the online system. Once generated and printed, **the certified statement also must be signed, sealed, and dated July 1, 2016 or after, by a Registered Professional Engineer or Land Surveyor, Mayor and Clerk. After all required signatures and seals are obtained; the certified statement must be scanned and attached in *Partner Connect*.**
  
2. **A new Powell Bill Map is required this year for all municipalities.** It must be **newly certified** by a Registered Professional Engineer or Land Surveyor and be signed, sealed, and dated July 1, 2016 or after. Map should be dated the same as the certified statement. **\*\*A digital certified map may be attached in *Partner Connect*, instead of a sending a paper copy.** Digital maps **MUST** have a Registered Professional Engineer's or Land Surveyor's seal, signature, and date on it (**date must be on or after July 1, 2016**). This can be attached to the digital map with electronic digital software OR the map may be printed, signed, sealed, dated, and then scanned as a pdf file. **A paper copy is required to be mailed in, if a digital map cannot be attached in *Partner Connect*.**
  
3. **Also, you will need to attach a list of those streets, or portions thereof that have either been added to or deleted from your municipal street system since last year's filing. Please use the "streets added/deleted" sheet, in *Partner Connect* or on the Powell Bill website, to list these streets, and attach, and submit with your Certified Statement of Mileage and Powell Bill Map. If no additions or deletions of streets, the add/delete sheet is not required.**
  
4. Lastly, attach a complete street listing of Powell Bill streets and their individual lengths with an ending total of certified miles in *Partner Connect*. **Certified Statement mileage and street listing mileage should total the same.** **\*\*Street listing should list streets in alphabetical order, length of street (example: Claymore Rd. 0.45); and ending total should be same as total on certified statement.**

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**\*\*\*The deadline to submit the completed package (certified statement, street listing, and map) is July 21<sup>st</sup> of each year. This office will check your map carefully. You will be notified if revisions are necessary; any revisions will have to be made before your municipality can qualify for, or receive, its allocation on October 1. If the information is not completed and received as required, prior to the distribution of Powell Bill funds, the municipality will be disqualified from the allocation.\*\*\***

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**IF YOU HAVE ANY QUESTIONS, PLEASE CALL, POWELL BILL PROGRAM MANAGER, IN  
RALEIGH AT (919) 707-4586 or [PowellBillHelp@ncdot.gov](mailto:PowellBillHelp@ncdot.gov)**

## **Streets You Can Claim for Powell Bill:**

G.S. 136-41.1 (Powell Bill law) limits mileage claimed for Powell Bill funding to streets which are maintained by a municipality and open to use by the general public, and having an average width of not less than 16 feet; are **within the corporate limits** (be careful with those streets where the corporate limits run down the centerline of said streets); and **are not on the State System**.

**NOTE: Changes of maintenance responsibilities from State to Municipal or vice versa are subject to formal approval by the North Carolina Board of Transportation by June 30 of each year, before street(s) may be claimed for the Fiscal Year Powell Bill allocations.**

## **Measurements, Additions and Deletions of Municipal Streets:**

The accuracy of measurements should be within 1% error, i.e., 0.01 of a mile per mile. Bridge length may be considered the same as street lengths and need not be separated. Final total mileage figures should be to hundredths of a mile, such as 41.62 miles, 0.16 mile, etc.

## **Certified Powell Bill Map should contain the following:**

- a legend;
- **legible street names**;
- a directional arrow;
- map should be all on 1 page if possible;
- **shade in or outline all of your municipality's corporate limits in a distinct color** (If your corporate limits run along any street, please make sure that our office can determine if this street is inside or outside those limits.);
- an outline of any incorporated satellite areas outside your corporate limits in a distinct color and a point-to-point location on your map;
- an outline of any unincorporated areas inside the corporate limits in a distinct color;
- no plats;
- **Powell Bill Streets, State system streets, private streets and ineligible municipally-maintained streets in four distinct colors**. Use contrasting colors on map no black or navy.

**\*\*A digital certified map may be attached through *Partner Connect*, instead of a paper copy.\*\***

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Powell Bill information and forms will be posted in *Partner Connect* and on our webpage, which can be accessed at:

<https://connect.ncdot.gov/municipalities/State-Street-Aid/Pages/default.aspx>

or through the following link <https://www.ebs.nc.gov/irj/portal>

**\*\*\*\**Partner Connect* can be accessed on July 1<sup>st</sup> of each year by authorized users.\*\*\*\***

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