IPD Stage 4UT1 – Utilities Unit QA Checklist

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| --- | --- |
| **SPOT ID/Project TIP #:** |  Click to edit. |
| **County:** |  Click to edit. |

4UT1 – Water and Sewer Permits

| **Item #** | **Review Item** | **Acceptable** | **Unacceptable** | **N/A** |
| --- | --- | --- | --- | --- |
|  | **4UT1 – Water and Sewer Permits** |
|  | 4UT1 Water and Sewer Permit QC Checklist is submitted and complete. |[ ] [ ] [ ]
|  | PDF copy of issued Authorizations to Construct for all water utilities are stored in the project SharePoint folder in the Utilities discipline, Utility Type Water, UT Topic Permits. |[ ] [ ] [ ]
|  | Paper copies of issued Authorizations to Construct for water utilities have been received and forwarded to the Division construction staff for the project. |[ ] [ ] [ ]
|  | PDF copy of issued sewer permits for all sewer utilities are stored in the project SharePoint folder in the Utilities discipline, Utility Type Sewer, UT Topic Permits. |[ ] [ ] [ ]
|  | Paper copies of issued sewer permits have been received and forwarded to the Division construction staff for the project. |[ ] [ ] [ ]

*For items marked* ***Unacceptable****, provide comments or action items in the table below.*

| **Item #** | **Comments and Action Items** |
| --- | --- |
|  Click to edit. |  Click to edit. |

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| --- |
| ***This checklist may not be comprehensive to every project. All items may not be applicable for smaller projects. It is the responsibility of the reviewer to ensure that an adequate review is performed.*** |
| **QA Reviewer Name:** |  Click to edit. | **Date:** |  Click to edit. |
| **QA Reviewer (Signature):** |  |  |  |