

Month DD, 20YY

Summary

WBS:	Division:	Project Contact(s):
Within Municipality (yes/no):	Construction Year:	AADT:
Municipality/Municipalities (if applicable):	County/Counties:	Speed (operational speed, if known):
Reviewer:	Existing Land Use:	Project Description/Purpose:
Approval:	Future Land Use:	

1. Initial Screening and Data Input

1.1 Network Gap Analysis	
Pedestrian: 1/2 mile	
Bicycle: 3 miles	
1.2 STIP & Other Projects in the Vicinity	
Locally Adopted Plan(s)	
CTP/MTP Description	
Existing Conditions:	Traffic Volumes/Mix (forecasted AADT, or use existing):
	Speed(s) (operational speed if known, otherwise design or posted speed):
	Facilities on CS Project Sheet or Proposed Cross Section:

2. Transportation Need Determination

Demand Estimation Score(s)	
Observed Demand	
Observed Demand	
Input from MPO/RPO or	
-	
Municipality(ies)	
Regional or Statewide	
Bike/Pedestrian or Transit	
Project(s)	

3. Facility Selection

Preferred Pedestrian Facility:	Pedestrian Facility	/ Alternative(s):	Pedestrian Considerations:	
Preferred Bicycle Facility:	Bicycle Facility Alternative(s):		Bicyclist Considerations:	
Stage 1IM1 Recommendation & Other Design Elements(intersections, crossings, transit, etc.):				
Status of Municipal Agreement:		Outcome of Facility Selection Discussion with LGA:		
Betterment Determination(s):		Future Land Use Consult w/ IMD: (optional)		
		ITE Trip Generation Results: (optional)		

4. Impact Assessment

Comprehensive Cost Analysis w/ CS Elements:	Comprehensive Cost Analysis w/o CS Elements:
Cost Impact (percent increase and narrative):	
Schedule and Environmental Risk Impact(s):	

5. Final Analysis

Final Facility Recommendation(s):	LGA Increased Cost-Share (if applicable):
	Modifications to Reduce Impact(s) (if applicable):
Complete Streets Review Team Input and Decision:	

Alternative Inclusion Plan (if applicable)