

NCDOT Sponsored Professional Development Hours Request

Note: This form should be submitted no later than **2 weeks prior** to the seminar/course delivery date to insure return of PDH confirmation letter to course contact for distribution to participants. * = Required Field

Applicable Profession(s): Civil Eng Surveying Planner or Other:

(Check all that apply)

Course/Seminar/Workshop Title:

Course Purpose & Objective:

Is it a recurring course: Yes No

Presented by: NCDOT ITRE NCSU AASHTO
(Check all that apply) FHWA NHI or Other:

Instructor/Presenter

*Name: <input style="width: 200px;" type="text" value="Colin Mellor, Jamie Shern and Derrick Weaver"/>	Unit/Company: <input style="width: 300px;" type="text" value="NCDOT"/>
*Phone: <input style="width: 200px;" type="text" value="919-707-6139, 919-707-2515, 919-707-6253"/>	*Email: <input style="width: 300px;" type="text" value="cmellor@ncdot.gov, jfshern@ncdot.gov, dweaver@ncdot.gov"/>

NCDOT Course Organizer/Contact (if different from Instructor/Presenter above)

Name: Unit (& Courier Service # if applicable:

Phone: Email:

Course Location

City: Facility:

Date(s): Approx. number of participants:

Course Length

Hours: Days: Approved PDHs:

(Subtract time for all breaks, lunches, introductions, summaries, and unstructured question and answer sessions, and exams when calculating hours)

Attach the Conference outline/agenda to this form
(Send any course material to Angela Stahl.)

REVIEWED BY: <u><i>Robert Barron</i></u>	DATE: <u>4/18/2018</u>
APPROVED BY: <u><i>[Signature]</i></u> CHIEF ENGINEER - NCDOT	DATE: <u>4/12/18</u>

AGENDA

Training Division Project Delivery personnel on Documentation for State-Funded Projects processes

April 24, 2018

1:30 PM – 2:30 PM

Webinar, NCDOT Century Center, Raleigh, NC

1:30 PM – 1:35 PM Introduction and Logistics

0:40 1:35 PM – 2:15 PM Training Division Project Delivery personnel on
Project Mapping & Surveys for Division
Managed Projects Presentation

0:15 2:15 PM – 2:30 PM Questions and Answers
