

**TURNKEY**

**ADVERTISE**

# Contacts

## Contracting Methods

- ◆ Utilize on-call contracts for faster on-boarding
  - ◇ 2016 Statewide Planning & Design LSC
  - ◇ 2018 Planning & Design Western Divisions (8-14) LSC
  - ◇ 2016 Central Region Highway Divisions (5, 7, 8 and 9) Planning & Design LSC
  - ◇ 2015 Eastern Region Highway Divisions (1-4, and 6) Planning & Design LSC
- ◆ Advertise projects if project schedule allows
  - ◇ Provides flexibility for firms to team up to meet complex project needs
  - ◇ Provides opportunities for firms not on the on-call contracts
- ◆ Utilize turnkey projects to streamline oversight
  - ◇ Project Managers will be the primary point of contact and will consult with individual Technical Units for design expertise, estimates, and scope
  - ◇ Facilitates internal coordination between the prime and subs
  - ◇ Reduction in the number of purchase order contracts / task orders for each project

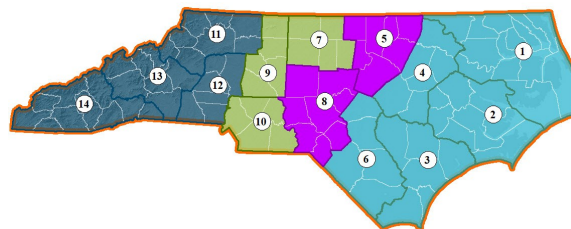
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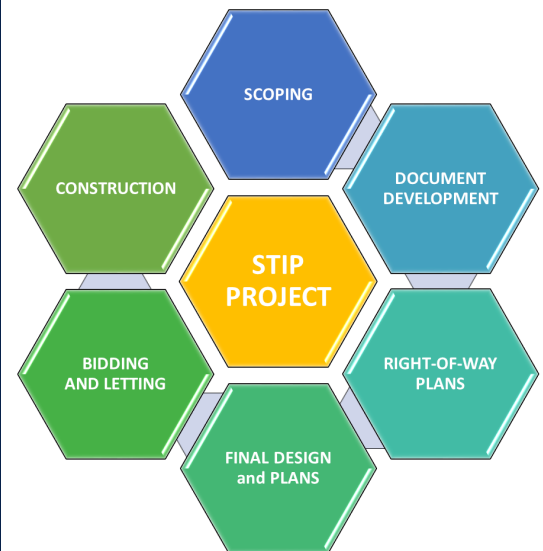
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**NORTH CAROLINA**  
**Department of Transportation**

# PROJECT MANAGEMENT UNIT

**Facilitating efficient delivery of projects by developing people, processes, and tools that enhance partnerships, transparency, and accountability**



# PROJECT MANAGEMENT UNIT

## Goals

- ◆ **IMPROVE PROJECT DELIVERY** by minimizing the time and cost to deliver projects while achieving scope and quality objectives
- ◆ **IMPROVE PARTNERING** through better integration of project delivery functions and partnering with Divisions, other programs and stakeholders to more effectively achieve NCDOT's mission, vision and goals
- ◆ **IMPROVE PROJECT MANAGEMENT** by providing effective corporate governance and foster a culture of innovation and intelligent risk taking
- ◆ **PROACTIVELY MANAGE RESOURCES** to optimize the use of resources and maximize outcomes
- ◆ **IMPROVE RELIABILITY OF PROJECT DATA** by providing accurate, reliable, and timely project data to effectively manage projects and overall NCDOT Program Goals



## Roles and Responsibilities

- ◆ Monitoring, evaluating, and reporting the progress of a project
- ◆ Ensuring the project team is well-organized and working well
- ◆ Early identification and resolution of problems and issues
- ◆ Identifying and managing project risks
- ◆ Conducting regular project status and design reviews
- ◆ Coordinating and communicating among project customers and technical units
- ◆ Managing the project to attain project goals and achieve customers' satisfaction
- ◆ Managing Public and Stakeholder involvement
- ◆ Reporting project status to Executive Staff, Division Engineers, and project team
- ◆ Maintaining project files and records
- ◆ Managing project development over the Project Lifecycle



## Project Lifecycle

- ◆ Project Initiation (STIP-STI-Division Requests)
- ◆ Scoping (w/Feasibility Studies, create project scoping report that assists in determining Central/Division assignment, identifies major risks, funding type, document requirements, stakeholders, and major milestones)
- ◆ Document Development (MCDC, CE, EA, EIS, Preliminary Design Activities)
- ◆ Right-of-Way Plans (65% designs, identify utility relocations, begin acquisition activities and utility agreements)
- ◆ Final Design and Plans (plan sets, execute agreements, permits, certifications)
- ◆ Bidding and Letting (advertisement, contract execution, notifications, public communications)
- ◆ Construction (assisting Division Construction Staff, plan revisions and change orders, commitments, budgeting, status reporting, public involvement, stakeholder coordination)
- ◆ Close-Out (as-built documentation, claim negotiations, file preparations)

