

NCDOT Sponsored Professional Development Hours Request

Note: This form should be submitted no later than **2 weeks prior** to the seminar/course delivery date to insure return of PDH confirmation letter to course contact for distribution to participants. * = Required Field

Applicable Profession(s): Civil Eng Surveying Planner or Other:
(Check all that apply)

Course/Seminar/Workshop Title:

Course Purpose & Objective:

Is it a recurring course: Yes No

Presented by: NCDOT ITRE NCSU AASHTO
(Check all that apply) FHWA NHI or Other:

Instructor/Presenter

*Name: <input type="text" value="Ron Allen/Majed Al-Ghandour"/>	Unit/Company: <input type="text" value="NCDOT"/>
*Phone: <input type="text" value="919-707-6635"/> <input type="text" value="919-707-4621"/>	*Email: <input type="text" value="rallen@ncdot.gov"/> <input type="text" value="malghandour@ncdot.gov"/>

NCDOT Course Organizer/Contact (if different from Instructor/Presenter above)

Name: Unit (& Courier Service # if applicable):
Phone: Email:

Course Location

City: Facility:
Date(s): Approx. number of participants:

Course Length

Hours: Days: Approved PDHs: (completed by CE's office)

(**Subtract** time for all breaks, lunches, introductions, summaries, and unstructured question and answer sessions, and exams when calculating hours)

Attach the Conference outline/agenda to this form
(Send any course material to Angela Stahl.)

REVIEWED BY: <u>Angela Stahl</u>	DATE: <u>11/14/16</u>
APPROVED BY: <u>Phil Stahl</u> CHIEF ENGINEER – NCDOT	DATE: <u>11/21/16</u>