Jim McMillan PE

STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

MICHAEL F. EASLEY
GOVERNOR

LYNDO TIPPETT
SECRETARY

MEMO TO: Roadway Design Project Engineers
Roadway Design Project Design Engineers

FROM: Jay A. Bennett, PE
State Roadway Design Engineer

DATE: April 29, 2008

SUBJECT: Construction Revisions

The Construction Revision process has been revised to agree with the new approval authorities, budget metrics and schedule metrics. **ALL** construction revisions will now be sent directly to the appropriate Division Engineer rather than the State Construction Engineer.

Unless the construction revision request has come through the Division Engineer, approval (verbal or via email) is needed from the Division Construction Engineer (DCE). This would particularly apply to plan revisions that effect cost, schedule or are outside the original project scope. Very minor plan revisions such as placing a proposed drainage box in slightly different location will not need DCE approval.

Attached is the revised form letters and a related email from the Construction Unit. Please call me or Dewayne Sykes at 919 250-4016, if you have questions.

JAB/DLS
Attachments

cc: Art McMillan, PE
Ellis Powell, PE
Ron Hancock, PE
Stuart Bourne, PE
David Henderson, PE
Clarence Coleman, PE
Greg Fuller, PE
Greg Perfetti, PE

MAILING ADDRESS:
NC DEPARTMENT OF TRANSPORTATION
ROADWAY DESIGN UNIT
1582 MAIL SERVICE CENTER
RALEIGH NC 27699-1582

TELEPHONE: 919-250-4016
FAX: 919-250-4036

WEBSITE: WWW.DOH.DOT.STATE.NC.US

LOCATION:
CENTURY CENTER COMPLEX
BUILDING A
1000 BIRCH RIDGE DRIVE
RALEIGH NC

Subject: **Plan revisions**
Date: Wed, 23 Apr 2008 16:55:31 -0400
From: "Ron Hancock, PE" <rhancock@dot.state.nc.us>
Organization: North Carolina Department of Transportation
To: "Jay A. Bennett PE" <jbennett@dot.state.nc.us> , Ron King <ronking@dot.state.nc.us> ,
"Greg A. Fuller" <gfuller@dot.state.nc.us> ,
"J. Stuart Bourne PE" <sbourne@dot.state.nc.us> ,
Greg Perfetti <gperfetti@dot.state.nc.us>
CC: Tracey Pittman <tpittman@dot.state.nc.us> ,
"Scott Allen, PE" <sallen@dot.state.nc.us> ,
"Warren Walker, PE" <WWalker@dot.state.nc.us> ,
"Ted B. Adams" <tadams@dot.state.nc.us> ,
"Vickie Davis, PE" <vdavis@dot.state.nc.us> ,
"John A. Wolf, PE" <jwolf@dot.state.nc.us> ,
"Phillip Johnson, PE, PLS" <pjohnson@dot.state.nc.us> ,
Mark Freeman PE <mfreeman@dot.state.nc.us> ,
Cameron Cochran <acochran@dot.state.nc.us> ,
"Lee Puckett, P.E." <lpuckett@dot.state.nc.us> ,
"Kevin G. Bowen, PE" <kbowen@dot.state.nc.us> ,
"Darren Scott, PE" <dscott@dot.state.nc.us> ,
"Michael S. Robinson, PE" <mrobinson@dot.state.nc.us> ,
Bob Capehart <bcapehart@dot.state.nc.us> ,
"Ed Eatmon, PE" <beatmon@dot.state.nc.us> , "Joe E. Blair" <jblair@dot.state.nc.us> ,
"Wendi Oglesby Johnson, PE" <wojohnson@dot.state.nc.us> ,
"Dennis Jernigan, P.E." <dwjernigan@dot.state.nc.us> ,
Patty Eason <peason@dot.state.nc.us> , "John Olinger, PE" <jolinger@dot.state.nc.us> ,
"Keith Raulston, P.E." <kraulston@dot.state.nc.us> ,
Tawana Brooks <tbrooks@dot.state.nc.us> ,
"Trent Beaver, PE" <tbeaver@dot.state.nc.us> ,
Dan Grissom <dgrissom@dot.state.nc.us> ,
"Ricky Tipton, PE, PLS" <rtipton@dot.state.nc.us> ,
"Jamie Wilson, PE" <jwilson@dot.state.nc.us> ,
"Ellis C. Powell, PE" <epowell@dot.state.nc.us>

The plan revision approval process has been inconsistent throughout DOT, with some Units sending revisions directly to the Division Engineer and others routing the revisions through the Construction Unit for approval. Based on the new approval authorities and the budget and schedule metrics, all future plan revisions should be sent directly to the Division Engineer. It is critical that all plan revisions that effect cost, schedule, or that are not part of the original scope of work be approved by the DCE prior to distribution.
A copy of all plan revisions should be sent to the Resident Engineer, the State Construction Engineer, the Roadway Construction Engineer or Bridge Construction Engineer.

Thanks for you help with this change and please let me know if questions.
Ron Hancock

STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

MICHAEL F. EASLEY
GOVERNOR

LYNDO TIPPETT
SECRETARY

MEMO TO: Division Engineer

FROM: Jay A. Bennett, PE
State Roadway Design Engineer

DATE:

SUBJECT: Project: ( ) County
F.A. Project:

Construction Revision

New pay items and quantities are required as shown in Attachment "A".

Please call me if you need more information.

JAB/

Attachment
Enclosure

cc: Ellis Powell, Jr., PE (Attn: Ron Hancock, PE)
Stuart Bourne, PE
David Henderson, PE
Project Engineer
Resident Engineer
Roadway Construction Engineer
Bridge Construction Engineer (if bridge is involved)
FHWA (if oversight required)

Print Distribution: Normal

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ROADWAY DESIGN UNIT
1582 MAIL SERVICE CENTER
RALEIGH NC 27699-1582

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RALEIGH NC

ATTACHMENT - A
CONSTRUCTION REVISION ESTIMATE

DESCRIPTION & LOCATION:

COUNTY:

STATE PROJECT NO. / TIP No.:

F.A. PROJECT NO.:

LENGTH PROJECT:

DATE:

SECTION NO.	DESCRIPTION	ORIGINAL CONTRACT AMOUNT	REVISED CONTRACT AMOUNT	DIFFERENCE

STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

MICHAEL F. EASLEY
GOVERNOR

LYNDO TIPPETT
SECRETARY

MEMO TO: Division Engineer

FROM: Jay A. Bennett, PE
State Roadway Design Engineer

DATE:

SUBJECT: Project: ( ) County
F.A. Project:

Construction Revision

This revision will not add new pay items to the contract; however, existing pay item quantities are affected as shown in Attachment "A".

Please call me if you need additional information.

JAB/

Attachment
Enclosure

cc:
Ellis Powell, Jr., PE (Attn: Ron Hancock, PE)
Stuart Bourne, PE
David Henderson, PE
Project Engineer
Resident Engineer
Roadway Construction Engineer
Bridge Construction Engineer (if bridge involved)
FHWA (if oversight required)

Print Distribution: Normal

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RALEIGH NC

ATTACHMENT - A
CONSTRUCTION REVISION ESTIMATE

DESCRIPTION & LOCATION:

COUNTY:

STATE PROJECT NO. / TIP No.:

F.A. PROJECT NO.:

LENGTH PROJECT:

DATE:

SECTION NO.	DESCRIPTION	ORIGINAL CONTRACT AMOUNT	REVISED CONTRACT AMOUNT	DIFFERENCE