Ted Walls

STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

MICHAEL F. EASLEY
GOVERNOR

LYNDO TIPPETT
SECRETARY

March 22, 2007

MEMORANDUM TO: Roadway Design Project Engineers
Roadway Design Project Design Engineers

FROM: Dewayne Sykes, PE
Asst. State Roadway Design Engineer

SUBJECT: Plotting Public Hearing Maps

In an effort to provide a consistent quality of Hearing Maps for the public and make good use of Photogrammetry's new plotters and higher quality paper, the following changes are being implemented.

All plots for the Hearing Map Review Meetings and the Final Hearing Maps for the Public Hearing will be plotted on Photogrammetry's HP matte paper. These plots will be still submitted through Roadway CADD. In order for Photogrammetry to meet this policy, the following changes will be implemented to allow time for these maps to be processed and plotted.

1-3 copies (full or half): Hearing Maps will be submitted to Roadway CADD support two (2) working days in advance.

4-12 copies (full or half): Hearing Maps will be submitted to Roadway CADD support 5 (five) working days in advance.

Exceptions to the above turn around times will require notification from the State Roadway Design Engineer to the State Photogrammetric Engineer. Roadway Design will be notified of work ready for pickup the morning after the plotting has been completed. If the order was an exception to the normal turn around times as described above, the requestor will be notified as soon as work is completed.

Hearing Map plots that will not be used at the Public Hearings or Hearing Map Review Meetings may still be plotted through IT. Please let me know if you have any questions.

jm/DLS
cc: Art McMillan, PE
Keith Johnston, PE
Jay Bennett, PE
Ron Allen, PE
Scott Blevins, PE