PDN Stage 4 – Roadway QA Checklist

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| --- | --- |
| **SPOT ID/Project TIP #:** |  Click or tap to edit. |
| **County:** |  Click or tap to edit. |

4RD1 Finalize Contract Package

| **Item #** | **Review Item** | **Acceptable** | **Unacceptable** | **N/A** |
| --- | --- | --- | --- | --- |
| 1.
 | **Design and Quantities** |  |  |  |
|  | Have the checklist items from Stages 2 and 3 been reviewed for items requiring re-design due to concerns from the field inspection, value engineering and/or constructability reviews? |[ ] [ ] [ ]
|  | Have all the items required for the final contract package been submitted and reviewed? |[ ] [ ] [ ]
|  | Has the contract number as shown in the current 12-month let list been added to the left end of title sheet? |[ ] [ ] [ ]
|  | Has the let date been updated as shown in the current 12-month let list? |[ ] [ ] [ ]
|  | Has the cross section summary sheet been included and a cursory review been completed to ensure it is correct? |[ ] [ ] [ ]
|  | Has a cursory review of the calculation of quantities been completed to ensure all relevant quantities associated with the roadway design plans have been included/updated since the right of way plans were distributed?  |[ ] [ ] [ ]
|  | Are quantities associated with the roadway design plans in alignment with the current pay items list? |[ ] [ ] [ ]
|  | Has a cursory review of the major items entered into the Pay Items & Quantities (PIQ) tool been completed to ensure they match the calculation of quantities? |[ ] [ ] [ ]

*For items marked* ***Unacceptable****, provide comments or action items in the table below.*

| **Item #** | **Comments and Action Items** |
| --- | --- |
|  Click to edit. |  Click to edit. |

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| ***This checklist may not be comprehensive to every project. It is the responsibility of the reviewer to ensure that an adequate review is performed.*** |
| **QA Reviewer Name:** |  Click to edit. | **Date:** |  Click to edit. |
| **QA Reviewer (Signature):** |  |  |  |