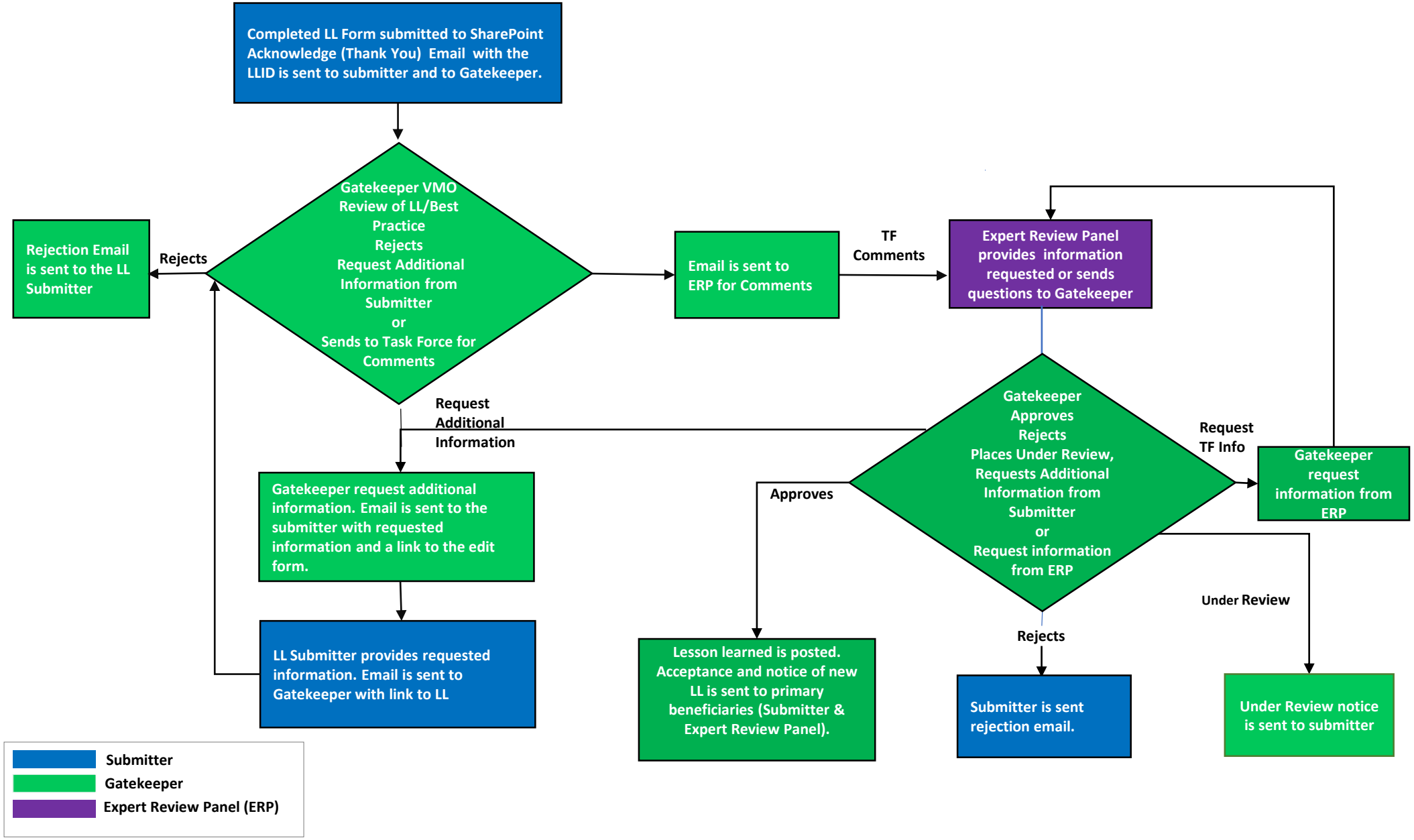CLEAR Lessons Learned Workflow