



North Carolina Department of Transportation
Construction Unit - Value Management Office
Value Engineering Proposal (VEP) - Submittal Form



This form serves as statement that the modification request is being made as a VEP and summarizes the proposed VEP; add attachments, as necessary. See NCDOT Standard Specifications [§104-12](#) for VEP requirements. VEP should be submitted concurrently to the Resident Engineer, the State Value Management Engineer at ValueManagementUnit@ncdot.gov, and Design-Build Unit (if applicable).

Section 1		Project Details			
Contract No.		Resident Engineer		Contractor	
Let Date		Name		Name	
County/Division		Contact		Contact	
Project TIP No.		Project Name/ Description			
Will this VEP require Construction Revision (s) or As-Built?			<input type="checkbox"/> As-Built Plans <input type="checkbox"/> Construction Revision (s)		
Section 2		Type of Proposal (CHECK ONE)			
<input type="checkbox"/> PRELIMINARY		<input type="checkbox"/> FINAL			
Description		Description			
A Preliminary (concept) submittal should include : <input type="checkbox"/> Sketches <input type="checkbox"/> Plan sheet markups (preferred) <input type="checkbox"/> Description of changes <input type="checkbox"/> Approximate cost savings (breakdown if available)		A Final Proposal must be in full compliance with NCDOT Standard Specifications and must include : <input type="checkbox"/> Design calculations (if applicable) <input type="checkbox"/> Modifications to Contract Plan Sheets <input type="checkbox"/> Changes to Contract Documents <input type="checkbox"/> Cost Savings Estimate, based on Contract Line Items.			
Acceptance of a preliminary proposal gives the contractor an approval of concept, but formal acceptance for implementation can only be obtained through a final VEP.		Once submitted, NCDOT reviews and decides acceptance. Only contractor-incurred costs (line items) can be included in VEP savings; Contractor is responsible for costs of developing VEP.			
Section 3		Description of Current Design & Change(s) Proposed			
Current Design					
Proposed Change(s)					
Cost/Time Savings (Attach breakdown, if available)					
Impacted Plan Sheet(s)					If plan sheet markups are not included as part of the VEP package, attach impacted plan sheets for ease of review.
List the advantages and disadvantages of the proposed changes.					

Contact the Value Management Office at valuemanagementunit@ncdot.gov, or (919) 707-6682 for questions.