



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

J. ERIC BOYETTE  
SECRETARY

DATE: March 9, 2020  
TO: NCDOT Construction Unit, NCDOT Divisions, AGC, CAPA, ATSSA  
FROM: Steve Kite, PE, State Work Zone Engineer  
SUBJECT: Work Zone Installer Certification

DocuSigned by:  
Steve Kite  
E27CE30E1DFC442...

This memo will serve as an update to the Revised Work Zone Certification Requirements memo sent September 2019.

All employees responsible for the setup and installation of traffic control devices within any highway right of way are required to be trained and certified. In response to questions and concerns raised about the Installer Certification implementation date of June 1, 2020 and possible situations where certified installers may not be required, the following practices will be accepted in lieu of Work Zone Installer Certifications until January 1, 2021:

- **Any person who is currently certified as a Work Zone Installer does NOT have to be re-certified under this requirement.**
- **Any person who is currently certified as a Work Zone Technician through the ATSSA training program does NOT have to be re-certified under this requirement.**
- **Any person who is currently certified as a Work Zone Supervisor does NOT have to be certified as Work Zone Installer.**
- **If a Work Zone Supervisor is continuously on-site during all traffic control operations, the employees under their supervision may work without Work Zone Installer Certifications until January 1, 2021.**
- **General laborers who are not responsible for physically placing signs or devices for lane closures do NOT have to be certified.**

We are extending the timeframe to obtain Work Zone Installer Certifications to January 1, 2021 so that ample time is available to industry to either schedule training from an approved training company or to conduct this training in house through the self-certification program.

**This time extension does not apply to personnel working on interstates and high-speed freeways.** Any individual involved with the installation of traffic control devices on interstates and high-speed freeways must be Work Zone Installer certified before working on them.

For companies seeking self-certification, training materials and testing exams are to be approved by NCDOT prior to conducting this training. Additionally, companies shall identify their training personnel and their traffic control experience.

If anyone has any questions, feel free to contact me at [skite@ncdot.gov](mailto:skite@ncdot.gov) or Roger Garrett at [rmgarrett@ncdot.gov](mailto:rmgarrett@ncdot.gov).

cc:

Joe Hummer, PE, Traffic Management Engineer  
NCDOT Approved Training Companies  
Ellis Powell, PE, Director CAPA  
Victor Barbour, PE, Director AGC-Heavy Highway Division  
Lamar Sylvester, PE, Director of Field Support  
Attn: Brian Skeens, PE, Asst. State Construction Engineer  
Attn: Wiley Jones, PE, Asst. State Construction Engineer  
Chris Fresa, President, Carolina's ATSSA Chapter  
Division Engineers