

**PAY RECORD BOOK ENTRY EXAMPLE**

*Line Code #166 12" Ductile Iron Pipe*

*1,236 LF @ \$36.85*

*25*

<i>Station</i>	<i>Station</i>	<i>Loc.</i>	<i>Lt./Rt.</i>	<i>Total Length</i>	<i>DOT Portion</i>	<i>Municipal Portion</i>	<i>Date</i>	<i>Initials</i>	<i>Remarks</i>
<i>323+60</i>	<i>326+00</i>	<i>-L-</i>	<i>Rt.</i>	<i>240.4</i>	<i>207.781</i>	<i>32.619</i>	<i>7-26-07</i>	<i>RML</i>	<i>Municipal cost at \$5.00/LF = ((5/36.85) x 240.4) = 32.619 LF Manhole A to -44- Tested and OK</i>
<i>326+00</i>	<i>336+00</i>	<i>-L-</i>	<i>Rt.</i>	<i>1,006.7</i>	<i>870.106</i>	<i>136.594</i>	<i>8-18-07</i>	<i>RML</i>	<i>Municipal cost at \$5.00/LF = ((5/36.85) x 1006.7) = 136.594 LF</i>
	<i>Page &amp; Project</i>		<i>Total</i>	<i>1,247.1</i>	<i>1,077.887</i>	<i>169.213</i>	<i>8-18-07</i>	<i>RML</i>	

Pipe lengths are measured through bends, tees, hydrants, etc.

Municipal costs or nonparticipating costs associated with utilities are addressed in Municipal Agreements executed by the Department prior to construction. Contact the Utility Agent for the project to obtain a copy of the agreement and discuss how it should be paid. The majority of agreements executed are based on a set, reimbursable price as in this example. Make certain any breakdown multipliers, fixed costs per foot, etc., are clearly labeled in the Pay Record Book for each item such as pipe, fittings, valves, couplings, service lines, etc. Due to the complexity of some Municipal Agreements, it is recommended that this information be documented in a Estimate Work Book prior to showing the breakdown in the Pay Record Book.

*Calculated By: RML  
Date: 8-18-07*

*Checked By: ML7  
Date: 1-19-08*