FORM CU-D
REV. 03-07

PROJECT DIARY

CONTRACT NO.: (1) DAY & DATE: (2)

WEATHER: (3) TEMP. HIGH: (4) LOW: (4)

THE FOLLOWING DAILY REPORTS INCLUDED HEREWITH ARE BEING MADE A PART OF THE PROJECT DIARY:

	CONTRACTOR/SUBCONTRACTOR	DESCRIPTION OF OPERATION
1.	(5)	(5)
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		

PROJECT INSPECTOR'S DAILY SUMMARY

Delays to Contractor's Operations ☐ Yes ☐ No
If Yes, Explain (6)

Was any work in dispute? ☐ Yes ☐ No
If Yes, Explain (7)

(8)
PROJECT INSPECTOR'S SIGNATURE

REVIEWED BY: (9)
ENGINEER'S INITIALS

DOT NUM 61-03388

PROJECT INSPECTOR'S COMMENTS: (10)

PROJECT ENGINEER'S COMMENTS: (11)

PROJECT DIARY EXAMPLE

FORM CU-D
REV. 03-07

PROJECT DIARY

CONTRACT NO.: C777777 DAY & DATE: Tuesday, June 11, 2006

WEATHER: Sunny TEMP. HIGH: 75 LOW: 63

THE FOLLOWING DAILY REPORTS INCLUDED HEREWITH ARE BEING MADE A PART OF THE PROJECT DIARY:

	CONTRACTOR/SUBCONTRACTOR	DESCRIPTION OF OPERATION
1.	Prime Contracting	grading
2.	Subgrades Unlimited	Cement Stabilization
3.	Prime Contracting	tieing reinforcing steel
4.	Signal Installation Unlimited	Installing poles
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		

PROJECT INSPECTOR'S DAILY SUMMARY

Delays to Contractor's Operations ☐ Yes ☑ No
If Yes, Explain

Was any work in dispute? ☑ Yes ☐ No
If Yes, Explain The contractor is performing the grading for the drives on Parcel 16. This work was a part of the R-O-W agreement. The grading for this job is lump sum. The contractor has submitted an Intent to File a Claim.

PROJECT INSPECTOR'S SIGNATURE

REVIEWED BY: ENGINEER'S INITIALS

DOT NUM 61-03388

PROJECT INSPECTOR'S COMMENTS: The contractor completed the grading for the Parcel 16 drives today. The homeowner was satisfied with the work.

PROJECT ENGINEER'S COMMENTS: Today was the first day of the cement stabilzation. The signal subcontractor's Superintendent Lyte requested to discuss the relocation of the signal at at Station 34+74 Y-2 (Fallig Road) and Major Street. I advised Superintendent Lyte the meeting is scheduled for Thursday, June 13, 2007 at 9:00 on the project at Y-2 and Major Steet. The City Traffic Engineer, Dan Roebucks will be in attendence.