

FIELD MEETING FOLLOW-UP



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

MICHAEL F. EASLEY
GOVERNOR

LYNDO TIPPETT
SECRETARY

February 9, 2006

Contract:
T.I.P. No.:
Federal Project:
County:

Description: (Project Description)

Subject: -YI-REV- Drainage Revisions

Mr. I.B. Contractor
Prime Contracting
P.O. Box 123
Anytown, North Carolina 21111

Mr. Contractor:

A field meeting was held on February 2, 2006 with NCDOT, Prime Contracting, and I.B. Construction Company regarding drainage and grading issues on Anywhere Road. An email was sent out on February 3, 2006 documenting our discussion during this field meeting and the changes that were agreed upon with regard to drainage and grading work in this area. This email also addresses traffic control issues associated with this work. I have attached a plan sheet of Anywhere Road, south of I-XX, with drainage revisions marked in red. These revisions reflect the changes that were discussed during the meeting stated above. I have also attached the above referenced email. These revisions shall replace those sent to you in a letter from this office dated August 22, 2005 regarding drainage revisions in this same area.

Please contact this office if additional conflicts are discovered or if you need additional information regarding this matter.

Sincerely,

I.M. Engineer, P. E.
RESIDENT ENGINEER

Attachments

IME:tps

cc: State Construction Engineer
Division Engineer
Roadway Construction Engineer
Lead Project Inspector, w/ attachment