

# SAMPLE AS-BUILT LETTER FROM HYDRAULICS



PAT McCRORY  
*Governor*

NICHOLAS J. TENNYSON  
*Secretary*

February 29, 2016

Memorandum to: C. L. Road, PE  
Division Engineer

From: O. T. Flood, PE  
Hydraulics Engineer

Subject: As-Built Plan Certification for FEMA-Regulated Stream  
Crossings on Project {Description, County}

The referenced project involves construction in FEMA regulated areas. To meet FEMA compliance, certified As-Built Plans must be submitted within 6 months of structure completion. The following locations are affected:

- L- Station 15+15, dual bridges over Clear Creek
- L- Station 85+85, culvert at Muddy Creek
- Y2- Station 23+45, culvert over Clear Creek Tributary
- Y8- Station 17+83, bridge over Placid Swamp

Guidance for FEMA certification can be found in the Construction Manual in the Records and Reports Section as well as on the NCDOT Hydraulics Webpage. Electronic submittal is preferred and may be sent to the following email address: [NCDOT\\_Hydraulics\\_As-Built\\_Plans@ncdot.gov](mailto:NCDOT_Hydraulics_As-Built_Plans@ncdot.gov). Paper copies may be mailed to the address in the footer of this memo.

If there are questions or additional information is needed, please contact the Hydraulics Unit.

