

TECHNICIAN'S CHECKLIST
SECTION 240
DITCH EXCAVATION

PROJECT: _____
REVIEW DATE: _____

TECHNICIAN: _____
REVIEWER: _____

ACTION	YES	NO	N/A	COMMENTS
Study the Specifications, permit drawings, plans, and Special Provisions.				
Does the Contractor understand each type of ditch and the method				
Are ditches being cut sufficiently deep to permit the installation of rip rap (if shown in the plans), so that the rip rap is not placed on top of the ditch but is placed below the flow line elevation?				
Is the Contractor utilizing equipment that results in over excavation? If so, see that the amount is recorded for deduction from pay quantities.				
Are ditches being constructed sufficiently early to prevent improper project drainage? If not, discuss it with the Contractor and advise the Engineer.				
Ensure adequate erosion control measures installed.				
Do not spread ditch spoil adjacent to the ditch.				