



# North Carolina Department of Transportation

## Closeout Conference Form

Contract No.: \_\_\_\_\_ Contractor: \_\_\_\_\_  
TIP No.: \_\_\_\_\_ County: \_\_\_\_\_

The Contractor has completed all work required under the above contract and the Department of Transportation has furnished the Contractor the final quantities and the apparent liquidated damages, if any, assessed on the final estimate. The Contractor and the Department of Transportation have held a conference to review the final estimate. Based upon the information provided during that conference the Contractor and the Department of Transportation agree to the following adjustment to the final estimate. Execution of this agreement shall serve as the written notice described in Article 109-10 (C) of the Standard Specifications. The Contractor waives his right to file any claim after executing this agreement, including a verified claim under the requirements of Article 107-24 of the Standard Specifications.

*Adjustment to Final Estimate:*

Additional Compensation: \$ \_\_\_\_\_

Extension of Contract Time: \_\_\_\_\_ days

Extension of ICT# \_\_\_\_\_: \_\_\_\_\_ days

Extension of ICT# \_\_\_\_\_: \_\_\_\_\_ days

Line Code \_\_\_\_\_, Description \_\_\_\_\_, Quantity \_\_\_\_\_

Line Code \_\_\_\_\_, Description \_\_\_\_\_, Quantity \_\_\_\_\_

Other: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**N. C. Department of Transportation**

Approved by: \_\_\_\_\_ Name & Title: \_\_\_\_\_

*Division Engineer (or Representative)*

*(Please Print)*

Date: \_\_\_\_\_

**Contractor**

Approved by: \_\_\_\_\_ Name: \_\_\_\_\_ Date: \_\_\_\_\_

*(Signature)*

*(Please print)*