



2025 Contract Administration Workshop

March 11 – 13, 2025

Day 1: Tuesday March 11, 2025

- 1:00 – 3:00 General Session:
- 1:00 – 1:30 – Welcome – **Chris Peoples and Troy Brooks**
 - 1:30 – 2:00 – Introduction to the RE Guide/Overview/Explain Groupings – **Troy Brooks and Brian Skeens**
 - 2:00 – 3:00 – Emergency Storm Response. Overview of Events, Projects Underway, and Staffing. Resources Needed and Funding
 - General update – **Brian Skeens**
 - Recognition of Boots on the Ground
 - Status Update on Funding and Current Efforts
 - Means and Methods – **Aaron Earwood**
 - Initial Response – Construction Perspective
 - Panel: **Nathan Moneyham, Josh Deyton and Ivan Dishman**
- 3:00 – 3:30 Break (Gathering of Groups)
- 3:30 – 4:45 General Session:
- 3:30-3:45 Alternative Delivery 101 – **Boyd Tharrington**
 - 3:45-4:45 Alternative Delivery Projects from Contract Administrators Perspectives – Panel Discussion Lightning Round Moderator: **Boyd Tharrington**
 - Panel: **Jordan Scott, Robby Hoffman, Nathan Tanner, Chris Brown**
- 4:45 – 5:00 Provide Group Exercise on Project Cost Estimation Strategy – **Liam Shannon**
- 5:30 – 7:00 Reception



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Day 2: Wednesday March 12, 2025

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| 7:00 – 8:00 | Breakfast |
| 8:00 – 8:30 | Working together in groups to complete exercise |
| 8:30 – 8:45 | Bid Opening – Moderator: Liam Shannon and Winning Group Representative . |
| 8:45 – 9:30 | Discussion of Bids and Perceived Risks – Moderator: Liam Shannon <ul style="list-style-type: none">• Panel: Forrest Dungan, Stephen Daniel, Brad Johnson, Daniel Waugh, Shannon Sweitzer |
| 9:30 – 9:45 | Break |
| 9:45 – 11:00 | Break Out Sessions <ul style="list-style-type: none">• Contract Administration• Roadway• Structures• Project Closeout |
| 11:00 – 11:30 | Networking Break |
| 11:30 – 12:45 | Lunch |
| 12:45 – 2:00 | Break Out Session <ul style="list-style-type: none">• Contract Administration• Roadway• Structures• Project Closeout |
| 2:15 – 2:30 | Break |
| 2:30 – 3:45 | Break Out Sessions <ul style="list-style-type: none">• Contract Administration• Roadway• Structures• Project Closeout |
| 3:45 – 4:00 | Break |
| 4:00 – 5:15 | Break Out Session <ul style="list-style-type: none">• Contract Administration• Roadway• Structures• Project Closeout |



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Day 3 Thursday March 13, 2025

- 7:00 – 8:00 Breakfast
- 8:00 – 9:00 General Session:
- Office of Civil Rights
 - Utilities Unit
 - Roadside Environmental
 - IT / Electronic Content Management Team
- 9:00 – 10:00 Construction Trivia – Team Competition – **Host: Wiley Jones**
- 10:00 – 10:20 Break
- 10:20 – 11:45 General Session – Project Spotlights:
- Alligator River
 - Broadband Fiber
 - NC 540
 - Green River Bridge
 - Division of Aviation
- 11:45 – 12:00 Closing and Go Forth Statement – **Troy Books & Lamar Sylvester**

