



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

PAT MCCRORY  
GOVERNOR

ANTHONY J. TATA  
SECRETARY

October 11, 2013

MEMORANDUM TO: Division Engineers  
FROM: Terry R. Gibson, P.E.  
Chief Engineer  
SUBJECT: Asphalt Summits - 2014

A handwritten signature in black ink that reads "T.R. Gibson".

Asphalt Summits continue to be an effective way to promote process improvement discussions between DOT personnel and local asphalt paving contractors. For the last two years every Division has held an asphalt summit and feedback on these meetings continues to be very positive.

Please proceed with scheduling Asphalt Summits for 2014, with meeting dates established by December 15, 2013. The goal is to hold these meetings in January and February ahead of the 2014 paving season. Please note that the AGC regional meetings this year will begin in the east on February 11-12, in the central region on February 25-26 and in the west on March 11-12. Every effort should be made to avoid scheduling conflicts since they share similar audiences. DOT should include personnel from the contract development staff, QA Supervisors, and contract administration staff. The contractor attendees should include management as well as paving foreman and QC personnel.

Attached is a list of potential agenda items. Proactive conversations with contractors in advance of the summits may lead to additional topics of interest to them. Contractors should be encouraged to lead discussion on at least one specific topic. With other training efforts also underway over the winter, please work directly with Nilesh Surti, State Pavement Construction Engineer, in planning your summit to help avoid scheduling conflicts. Nilesh can be reached at (919) 707-2403 or [nsurti@ncdot.gov](mailto:nsurti@ncdot.gov).

cc: Mr. R. A. Hancock, P.E.  
Mr. J. G. Nance, P.E.  
Mr. R. E. Greene, Jr., P.E.  
Mr. C. A. Peoples, P.E.  
Ms. Christie Barbee, CAPA

## 2014 Asphalt Summits - Potential Agenda Items

- List of anticipated resurfacing projects and estimated letting dates for 2014
- Completion dates and consideration of contract time in establishing them
- Discuss Special Provisions from 2013
- Changes to the NCDOT Specifications and 2014 QMS Manual
- Nuclear density QA staff requirements and scheduling
- Feedback from Shoulder Wedge implementation
- Pavement Markings
- Tear off shingles in asphalt mix
- Longitudinal joints
- Tablet Pilot program and SharePoint
- ADA requirements for Curb ramps on Resurfacing projects
- OGAFc changes
- Alternate Method for UBWC
- Traffic control and signage
- Division let projects and Contract times