

# Engineering Technician I Trainee Program for Private Engineering Firms

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## Trainee Enrollment Form / Statement of Understanding

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### Employee

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Name:

This is to acknowledge that I understand I am enrolled in the Engineering Technician I Trainee Program, and that I have been provided a copy of the appropriate schedule of training. I understand that completion of the training requirements as specified in the training program and in accordance with the training schedule is a part of my job responsibilities, and failure to complete the specified training may be grounds for my dismissal from NCDOT projects.

Signature:

Date:

### Private Engineering Firm Project Manager

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I certify that I have provided the above named employee with a copy of the Engineering Technician I Trainee Program along with a schedule for completing the specified training. I have explained the program to the employee and answered the employee's questions regarding the requirements of this program.

Signature:

Date:

### NCDOT Project Assignment Information

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Primary Assignment Location:

Division:

Office:

Project:

### Instructions

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The Private Engineering Firm Trainee and Project Manager sign the form. The Project Manager indicates on the form the Division and the primary NCDOT Office location of the Trainee's assignment. A copy of the completed form should be forwarded to the State Construction Engineer upon the Trainee's enrollment into the training program.