MEMORANDUM TO: Prequalified Private Engineering Firms

FROM: M. L. Sylvestre, P. E. State Construction Engineer

SUBJECT: Engineering Technician I Training Program (CEI) – Private Engineering Firms

In order to improve recruitment of new personnel to become Engineering Construction Technicians and to verify these individuals are properly trained, the Department has updated the Engineering Technician I Trainee Program for Private Engineering Firm personnel.

Effective immediately, entry level Private Engineering Firm technicians on the Engineering Technician I Trainee Program may use the following billable hourly rates as they complete the Program:

<table>
<thead>
<tr>
<th>Trainee Program Level</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Entry Level (No Experience)</td>
<td>$15.54</td>
</tr>
<tr>
<td>12 Months Experience (Requirements Completed)</td>
<td>$16.52</td>
</tr>
<tr>
<td>24 Months Experience (Program Completion)</td>
<td>$17.50</td>
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Private Engineering Firm Trainees must be enrolled in the Engineering Technician I Trainee Program to receive the rates listed herein. Trainees are required to complete the courses, acquire NCDOT certifications, and demonstrate proficiency and subject understanding to be eligible for increases in the billable hourly rates.

Details regarding the Engineering Technician I Trainee Program and associated forms may be found at the following link:


In order for a Private Engineering Firm to increase the billable rates for their current Technician Trainees, or those technicians who completed the program since July 2017, the Private Engineering Firm must make a request and obtain approval from the State Construction Engineer. The request should include documentation that the Trainee has completed the updated Program or portion of the Program to advance to the next level.

If you have any questions or require additional information, please contact Ms. Sherell Williams of the Construction Unit at (919)707-2422 or via email at sherellwilliams@ncdot.gov.
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    District Engineers
    Resident Engineers
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    Area Construction Engineers
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