

What Station numbers should be entered on Ticket Books entries?

Station Numbers are required on Ticket Book entries to provide easily accessible information to anyone who may be reviewing the project both during the life of the project and after completion of the project when project records have been archived.

The station information was moved from the Location Tab to the data entry grid in the upper portion of the Review Ticket window to make this easier.

While data is required to be entered in the Station To and From fields, there will be times that this information is not available, or the material was placed in so many locations that no one entry can describe where the material was placed.

The following guidance applies to all line items and Materials and will provide some examples of what data is expected to be entered.

If material is being placed on the an -L- or -Y- line, the From Station should be equal to the "from" station on the first ticket book and the To station should be equal to the "to" station on the last ticket book. Lane information can still be entered in the comment field, but it is not required.

When material is placed on multiple -Y- lines, stationing can reference the -L- line. It would be helpful to note "various -Y- lines" in the comment field but this is not required.

For materials such as Incidental Stone, Erosion Control Stone, and Foundation Conditioning Materials that are delivered and placed in multiple locations throughout the project upon delivery, reference the station numbers to the -L- or -Y- line.

For additional information about this topic, please contact Randy Pace at M&T at 919-329-4200.

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