NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
PRIME CONSULTANT
TO BE USED WITH PROFESSIONAL SERVICES CONTRACT ONLY
RACE AND GENDER NEUTRAL

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**TIP No. and/or Type of Work (Limited Services)**

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**(Consultant/Firm Name and Federal Tax Id)**

<table>
<thead>
<tr>
<th>SERVICE / ITEM DESCRIPTION</th>
<th>Anticipated Utilization</th>
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**TOTAL UTILIZATION:**

**RECOMMENDED BY:**

**CONSULTANT:**

*BY:*

**TITLE:**

SPSF Status: | Yes ☐ | No ☐

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**“PRIME CONCONSULTANT” (FORM RS-2)**

RACE AND GENDER NEUTRAL

Instructions for completing the Form RS-2:

1. Complete a Prime Consultant Form RS-2 for the prime consultant firm.

2. Insert TIP Number and /or Type of Work (Limited Services)

3. Complete the Consultant/Firm name and Federal Tax ID Number for the primary firm information.

4. Enter Service/Item Description – describe work to be performed by the Prime Firm

5. Enter Anticipated Utilization – Insert dollar value or percent of work to the Prime Firm

6. *Signature of the Prime Consultant is required on each RS-2 Form to be submitted with the Letter of Interest (LOI) to be considered for selection*

7. Complete “SPSF Status” section - Check the appropriate box regarding SPSF Status, check Yes if SPSF or No if not SPSF