



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

BEVERLY EAVES PERDUE  
GOVERNOR

EUGENE A. CONTI, JR.  
SECRETARY

February 24, 2009

MEMO TO: Mike Bruff, PE  
Greg Thorpe, Ph.D.  
Art McMillan, PE  
Kevin Lacy, PE  
Lacy Love, PE  
Jon Nance, PE  
Judith Corley-Lay, Ph.D., PE  
Jay Bennett, PE  
Ellis Powell, PE  
Victor Barbour, PE

FROM: Debbie Barbour, PE *Debbie Barbour*  
Director of Preconstruction

SUBJECT: Traffic Forecast Guidelines

Attached are three sets of guidelines that are the work product of a team established to review traffic forecasting procedures. The team developed guidelines for new, updated, and revised traffic forecasts, as well as guidance for volumes which warrant the need for forecast data. The intent of the guidelines is to accelerate the delivery of traffic forecast information by identifying the proper traffic forecast request procedures, and by identifying when traffic forecasts or updated forecasts are needed. Please relay this information to your staff.

If you have any questions regarding this information or guidelines, please contact Deborah Hutchings at (919) 715-5482 extension 394. Thank you for your efforts to make this process work as smoothly as possible.

DMB

Attachments

cc w/attachments: Susan Coward  
Terry Gibson, PE  
Deborah Hutchings, PE

MAILING ADDRESS:  
NC DEPARTMENT OF TRANSPORTATION  
DIRECTOR OF PRECONSTRUCTION  
1541 MAIL SERVICE CENTER  
RALEIGH NC 27699-1541

TELEPHONE: 919-733-9425  
FAX: 919-733-9428

WEBSITE: [WWW.NCDOT.ORG](http://WWW.NCDOT.ORG)

LOCATION:  
TRANSPORTATION BUILDING  
1 SOUTH WILMINGTON STREET  
RALEIGH NC