

## Chowan Comprehensive Transportation Plan (CTP) Kick off meeting

Meeting date: January 27, 2014

Time: 9:00 am

Location: Edenton, NC

Attendees: Clifton Hardison -Chowan County Interim County Manager, Jeff Smith- Chowan County Vice Chairman, Dr. Alex Kehaye- Chowan County Commissioner, D.Keith Nixon- Chowan County Chairman, Anne-Marie Knighton- Edenton Town Manager, Sam Barrow- Town of Edenton Planner, Vernia Wilson- TPB, Hemal Shaw- TPB, Wayne Davis- TPB, Gretchen Byrum- NCDOT division 1 and Angela Welsh-ARPO RPO Coordinator

Vernia Wislon explained the CTP process to the committee. She stated it covered all modes of transportation and projects travel demand up to the year 2040.

She gave the committee a tentative CTP meeting schedule with a projected local CTP adoption date of May 2015 and a project wrap up date of August 2015. Wayne Davis stated these dates are tentative and the CTP would not be adopted until the County and Town were satisfied with it.

Vernia also gave the committee a list of potential CTP steering committee members and the committee said they would touch base with people who may be interested in joining the committee and will forward their names and emails to ARPO Coordinator, Angela Welsh so she could contact them about the committees' next meeting.

There was discussion about working with both Perquimans and Gates Counties to insure the plan takes on a more regional approach.

The committee also discussed the survey that will be conducted and the best way to get it to residents of Chowan County. There was concern that not many people had internet access so Survey Monkey may not be too useful. Leaving surveys at schools, at Town Hall and giving them out at local Board meetings may be best.

Vernia stated an introductory presentation about the CTP would also be given to Edenton Town Council and Chowan County Commissioners in March or April.

During the next meeting, the committee will be discussing their vision statement for the CTP and the meeting was scheduled for February 18 at 2:00 pm in the Chowan County office building 2<sup>nd</sup> floor meeting room. ARPO Coordinator, Angela Welsh, will send out an email reminder about the meeting to committee members.