

**Martin County Comprehensive Transportation Plan
Steering Committee Meeting #3
Martin County Government Offices, Williamston NC
Tuesday June 23, 2015 - 5:30 pm.**

Attendees:

- ✓ **Justin Oakes – Mid-East RPO Planner/Mid-East Commission**
- ✓ **Carlos Moya-Astudillo – NCDOT – Transportation Planning Branch (TPB)**
- ✓ **Behshad Norowzi – NCDOT – Transportation Planning Branch (TPB)**
- ✓ **Lee Cowhig – NCDOT – Transportation Planning Branch (TPB)**
- ✓ **Gretchen Byrum – NCDOT – Highway Division 1**
- ✓ **Jackie Gilliam – Citizen, Jamesville**
- ✓ **Kathleen DeVore – Retired Martin County Health Department Director, Jamesville**
- ✓ **Bill Smith – Citizen/Retired Local Planner**
- ✓ **Jeff Haislip – Town Commissioner, Oak City**
- ✓ **Nancy Winslow – Citizen, Oak City/Hamilton**
- ✓ **Brent Kanipe – Planning & Development Director, Town of Williamston**
- ✓ **Eric Pearson – Town Administrator, Town of Williamston**
- ✓ **David Bone – County Manager, Martin County**
- ✓ **Frank Halsey – Martin County Transit**
- ✓ **Lula Council – Mayor, Town of Parmele**
- ✓ **Libby Jenkins – Town Manager, Robersonville**
- ✓ **Gene Powell – Airport Commissioner Chairman, Martin County**
- ✓ **Charlotte Griffin – Mayor, Town of Bear Grass**
- ✓ **Brad David – Mayor, Town of Jamesville**
- ✓ **Dean McCall – Martin General Hospital, Town of Williamston**

- ❖ Carlos Moya discussed CTP elements, assuring each CTP element is represented in the CTP development process. David confirmed that the coverage of municipalities and informing municipalities should be adequate for the CTP.

- ❖ Justin Oakes said the CTP survey was incorporated in a local newspaper last Friday, with about 50 responses that weekend as a result. *Surveymonkey.com* was also used to distribute a link for an electronic survey. Carlos reviewed English copies of the paper survey distributed to the committee members in sets of 10 for local distribution. Spanish copies of the paper survey were also distributed in sets of 10 for local distribution. Justin commented that the RPO would handle survey analysis, summary, and results. Printed and completed surveys may also be returned to the RPO.

- ❖ Carlos reviewed Title VI procedures. The Human Environmental Features maps were reviewed as to how they would be used in the CTP process. Discussion was made by Carlos on Title VI compliance and concern for minority communities.
- ❖ Carlos talked about the current Highway Map developed for the Martin County CTP. Comment made on NC 11/42 which should not be classified as *Boulevard*. These roads should instead be shown as major thoroughfare on the CTP map as presented in comments. Carlos explained the Highway Map in its current state is a draft and that he will incorporate these comments in the future map. He also included that one recommendation was included in the CTP from the Williamston Thoroughfare Plan, the rest being existing. Printed sheets of R-3826 and R-4705 Projects in Williamston were discussed for the committee. Comment made by Gretchen explained that a study is underway by NCDOT for feasibility studies to determine alignment for this recommended project. US 17 and US 64 are to be upgraded in the *Strategic Mobility Plan* by NCDOT, with Carlos saying that US 17 and US 64 will be shown as “needs improvement” on highway map starting next meeting.
- ❖ Comment made by Nancy in which the economic development for towns can be improved with a “*Cut The Corner*” initiative. A summary may possibly integrate into CTP report if it is agreed by the committee. The initiative will provide a suggested route through municipalities to save trip mileage and promote economic development in these municipalities. Comments by David and Gretchen made to likely include this in the report of the CTP document rather than the CTP maps. Carlos commented that the committee can address how to best implement this initiative next meeting.
- ❖ Finalized TIP list is to be sent out by Carlos to verify projects among committee members before next meeting. Gretchen said that the Division I no longer has a funding source for secondary road widening. She suggests that these projects should now be included in the CTP process for future funding.
- ❖ Carlos discussed roles and responsibilities in Project Management with NCDOT, RPO, and the CTP committee.
- ❖ Gretchen and Justin discussed transit being demand based in Martin County which can affect the CTP. They commented that only cargo rail is present in Martin County, with no passenger rail being present, and that the nearest passenger rail is located in Rocky Mount.

- ❖ Mid-East RPO will develop bike and pedestrian for CTP. David commented on creating a bike and pedestrian corridor for the CTP similar to the Jordan Lake area. He stated that this would promote recreation and wellness in the county.
- ❖ A comment was made on census data being inaccurate for a town resulting in difficulty in the past. Behshad Norowzi stated that Census Data should only be a starting point for the CTP process, and is not the only thing in consideration.

Meeting Adjourned at 7:02 pm.

