



**North Carolina French Broad River
Metropolitan Planning Organization**

Unified Planning Work Program

**FY 2014—2015
Adopted April 24, 2014**

**Prepared by: French Broad River MPO Staff, Asheville Regional Transit, Land of Sky
Regional Council, and the North Carolina Department of Transportation**

Metropolitan Planning Self-Certification Process

CFR 450.334

The State and the MPO shall annual certify to the FHWA and the FTA that the planning process is addressing the major issues facing the area and is being conducted in accordance with all applicable requirements of:

- Section 134 of title 23 U.S.C., section 8 of the Federal Transit Act (49 U.S.C. app. 1607) and;
- Section 174 and 176 (c) and (d) of the Clean Air Act (42 U.S.C. 7504, 7506 (c) and (d));
- Title VI of the Civil Rights Act of 1964 and Title VI assurance executed by each state under 23 U.S.C. 324 and 29 U.S.C. 794;
- Section 103 (b) of the Intermodal Surface Transportation Efficiency Act of 1991 (Public Law 102-240) regarding the involvement of disadvantaged business enterprises in the FHWA and the FTA funded planning projects...; and
- The provisions of the Americans with Disabilities Act of 1990 (Public Law 101-336, 104 Stat. 327, as amended) and U.S. DOT regulations “Transportation for Individuals with Disabilities” (49 CFR parts 27, 37, and 38).

In addition, the following checklist should help guide the MPOs as they review their processes and programs for self-certification.

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In addition, the following checklist should help guide the MPOs as they review their processes and programs for self-certification.

Self-Certification Checklist

1. Is the MPO properly designated by agreement between the Governor and 75% of the urbanized area, including the central city, and in accordance in procedures set forth in state and local law (if applicable)? [23 U.S.C. 134 (b); 49 U.S.C. 5303 (c); 23 CFR 450.306 (a)]
2. Does the policy board include elected officials, major modes of transportation providers and appropriate state officials? [23 U.S.C. 134 (b); 49 U.S.C. 5303 (c); 23 CF R 450.306 (i)]
3. Does the MPO boundary encompass the existing urbanized area and the contiguous area expected to become urbanized within the 20-yr forecast period? [23 U.S.C. 134 (c), 49 U.S.C. 5303 (d); 23 CFR 450.308 (a)]
4. Is there a currently adopted Unified Planning Work Program (UPWP)? 23 CFR 450.314
 - a. Is there an adopted prospectus
 - b. Are tasks and products clearly outlined
 - c. Is the UPWP consistent with the LRTP
 - d. Is the work identified in the UPWP completed in a timely fashion
5. Does the area have a valid transportation planning process?
23 U.S.C. 134; 23 CFR 450
 - a. Is the transportation planning process continuous, cooperative and comprehensive
 - b. Is there a valid LRTP
 - c. Did the LRTP have at least a 20-year horizon at the time of adoption
 - d. Does it address the 8-planning factors
 - e. Does it cover all modes applicable to the area
 - f. Is it financially constrained
 - g. Does it include funding for the maintenance and operation of the system
 - h. Does it conform to the State Implementation Plan (SIP) (if applicable)
 - i. Is it updated/reevaluated in a timely fashion (at least every 4 or 5 years)

6. Is there a valid TIP? 23 CFR 450.324, 326, 328, 330, 332
 - a. Is it consistent with the LRTP
 - b. Is it fiscally constrained
 - c. Is it developed cooperatively with the state and local transit operators
 - d. Is it updated at least every 4-yrs and adopted by the MPO and the Governor

7. Does the area have a valid CMP? (TMA only) 23 CFR 450.320
 - a. Is it consistent with the LRTP
 - b. Was it used for the development of the TIP
 - c. Is it monitored and reevaluated to meet the needs of the area

8. Does the area have a process for including environmental mitigation discussions in the planning process?
 - a. How The FBRMPO does early environmental screening as part of the MTP.
 - b. Why not _____

9. Does the planning process meet the following requirements:
 - a. 23 U.S.C. 134, 49 U.S.C. 5303, and this subpart;
 - b. In nonattainment and maintenance areas, sections 174 and 176 (c) and (d) of the Clean Air Act, as amended (42 U.S.C. 7504, 7506 (c) and (d)) and 40 CFR part 93;
 - c. Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21;
 - d. 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
 - e. Section 1101(b) of the SAFETEA-LU (Pub. L. 109-59) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in USDOT funded projects;
 - f. 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
 - g. The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and 49 CFR parts 27, 37, and 38;
 - h. The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
 - i. Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on gender; and
 - j. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.
 - k. All other applicable provisions of Federal law. (i.e. Executive Order 12898)

10. Does the area have an adopted PIP/Public Participation Plan? 23 CRR 450.316 (b)(1)
 - a. Did the public participate in the development of the PIP?
 - b. Was the PIP made available for public review for at least 45-days prior to adoption?
 - c. Is adequate notice provided for public meetings?
 - d. Are meetings held at convenient times and at accessible locations?
 - e. Is the public given an opportunity to provide oral and/or written comments on the planning process?
 - f. Is the PIP periodically reviewed and updated to ensure its effectiveness?
 - g. Are plans/program documents available in an electronic accessible format, i.e. MPO website?

11. Does the area have a process for including environmental, state, other transportation, historical, local land use and economic development agencies in the planning process?
 - a. How The FBRMPO includes those stakeholder either through membership on our Board, Technical Coordinating Committee, ad-hoc subcommittees or workgroups, or Citizens' Advisory Committee.
 - b. Why not _____

RESOLUTION
French Broad River Metropolitan Planning Organization

RESOLUTION CERTIFYING THE FRENCH BROAD RIVER METROPOLITAN PLANNING ORGANIZATION'S TRANSPORTATION PLANNING PROCESS

WHEREAS, the French Broad River Metropolitan Planning Organization is the regional transportation planning organization for the Asheville Urban Area; and

WHEREAS, the French Broad River Metropolitan Planning Organization Board has found that the Metropolitan Planning Organization is conducting transportation planning in a continuous, cooperative, and comprehensive manner in accordance with 23 U.S.C. 134 and 49 U.S.C. 1607; and

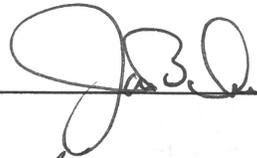
WHEREAS, the French Broad River Metropolitan Planning Organization Board has found the Transportation Planning Process to be in full compliance with Title VI of the Civil Rights Act of 1964 and the Title VI Assurance executed by each State under 23 U.S.C. 324 and 29 U.S.C. 794; and

WHEREAS, the French Broad River Metropolitan Planning Organization Board has considered how the Transportation Planning Process will affect the involvement of Disadvantaged Business Enterprises in the FHWA and the FTA funded planning projects (Section 1003(b) of ISTEA of 1991 (Pub. L. 102-240), Sec. 105(f), Pub. L. 97-424, 96 Stat. 2100, 49 CFR part 23); and

WHEREAS, the French Broad River Metropolitan Planning Organization Board has considered how the Transportation Planning Process will affect the elderly and the disabled per the provision of the Americans With Disabilities Act of 1990 (Pub. L. 101-336, 104 Stat. 327, as amended) and the U.S. DOT implementing regulations (49 CFR parts 27, 37, and 38); and

WHEREAS, the Transportation Plan has a planning horizon year of 2035 and meets the requirements for an adequate Transportation Plan.

NOW THEREFORE, BE IT RESOLVED that the Board of the French Broad River Metropolitan Planning Organization certifies the transportation planning process for the French Broad River Metropolitan Planning Organization on this, the 27th day of March, 2014.



Jan Davis, Chair
FBRMPO Board



Attest:

RESOLUTION
French Broad River Metropolitan Planning
Organization

*RESOLUTION ADOPTING THE PLANNING WORK
PROGRAM FOR FY 2014-2015*

WHEREAS, the Transportation Advisory Committee has found that the Metropolitan Planning Organization is conducting transportation planning in a continuous, cooperative and comprehensive manner in accordance with 23 U.S.C. 134 and 49 U.S.C 1607; and

WHEREAS, the region has an adopted a 25-year Long Range Transportation Plan to the year 2035 that is fiscally constrained and meets federal requirements for metropolitan transportation planning;

WHEREAS, a comprehensive and continuing transportation planning program must be carried out cooperatively in order to ensure that funds for transportation projects are effectively allocated to the urbanized area;

WHEREAS, the Asheville Transit System has been designated as the recipient of Federal Transit Administration Metropolitan Planning Program funds;

WHEREAS, members of the French Broad River MPO Board agree that the Planning Work Program will effectively advance transportation planning for FY2014-2015;

WHEREAS, members of the French Broad River MPO Board agree that the Section 5303 funding change, the Federal Transit Administration Narrative related to the 5303 funds;

NOW THEREFORE, BE IT RESOLVED that the Board of the French Broad River Metropolitan Planning Organization hereby adopts these amendments to the Unified Planning Work Program for fiscal year 2014-2015.

ADOPTED: This the 27TH day of March, 2014.



Jan Davis, Chair
French Broad River Metropolitan Planning Organization

Attest:

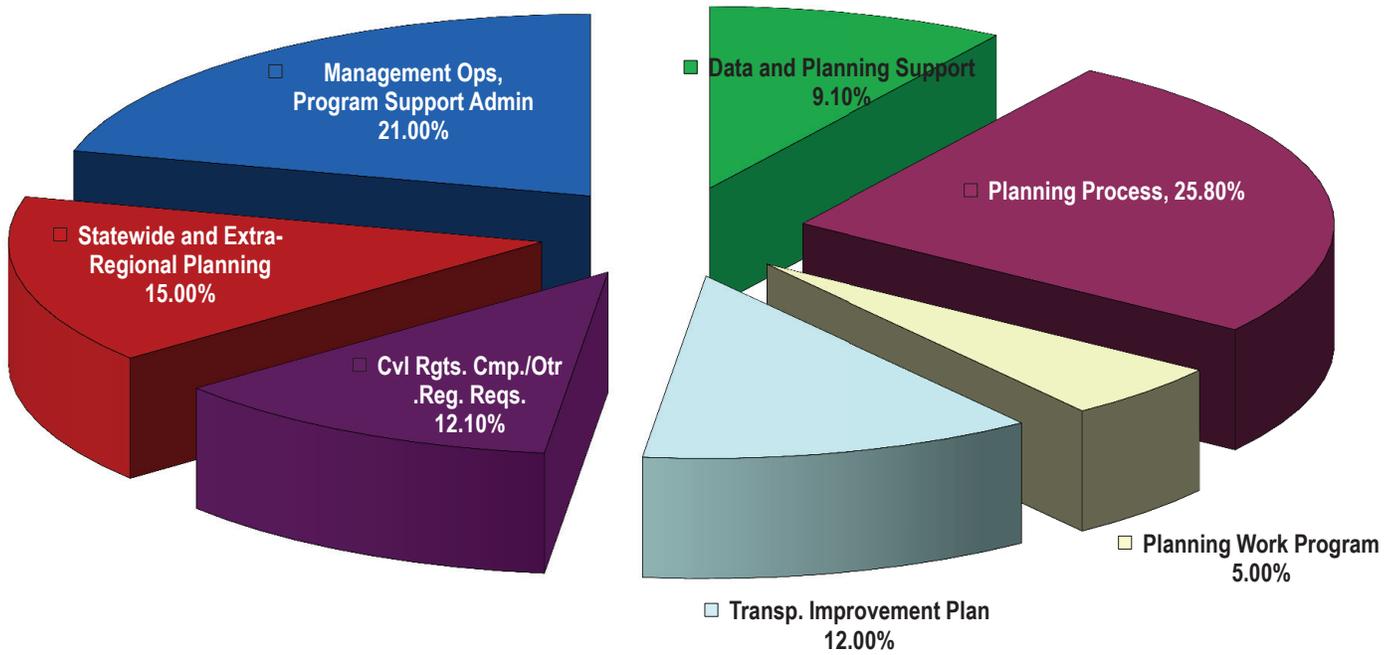


Attest:

French Broad River MPO FY 2014-2015 UPWP

FTA CODE	TASK CODE	TASK DESCRIPTION	MPO Planning and Admin - PL104			Transit Planning - 5303				SECTION 5307				TIGER II		
			Local 20%	Federal 80%	TOTAL	Local (10%)	State (10%)	Federal (80%)	Fund Total	Local	State	FTA 80%	5307 Total	Local	Federal	TIGER Total
	II-A	Data and Planning Support	\$ 7,047	\$ 28,185	\$ 35,232	\$2,654	\$2,654	\$21,226	\$26,534							
44.24.00	II-A-1	Networks and Support Systems	\$ 3,601	\$ 14,402	\$ 18,003	\$2,123	\$2,123	\$16,981	\$21,227							
44.23.01	II-A-2	Travelers and Behavior	\$ 852	\$ 3,407	\$ 4,259	\$531	\$531	\$4,245	\$5,307							
44.23.02	II-A-3	Transportation Modeling	\$ 2,594	\$ 10,376	\$ 12,970											
	II-B	Planning Process	\$ 44,977	\$ 179,911	\$ 224,888	\$227	\$227	\$1,819	\$2,273							
44.23.02	II-B-1	Targeted Planning	\$ 4,336	\$ 17,345	\$ 21,681											
44.23.01	II-B-2	Regional Planning	\$ 14,480	\$ 57,920	\$ 72,400	\$227	\$227	\$1,819	\$2,273							
44.27.00	II-B-3	Special Studies	\$ 26,161	\$ 104,646	\$ 130,807											
	III-A	Planning Work Program	\$ 3,871	\$ 15,487	\$ 19,358	\$152	\$152	\$1,213	\$1,517							
44.21.00	III-A-1	Planning Work Program	\$ 3,484	\$ 13,938	\$ 17,422	\$152	\$152	\$1,213	\$1,517							
44.24.00	III-A-2	Metrics and Performance Measures	\$ 387	\$ 1,549	\$ 1,936											
	III-B	Transp. Improvement Plan	\$ 9,291	\$ 37,167	\$ 46,458	\$606	\$606	\$4,852	\$6,064							
44.25.00	III-B-1	Prioritization	\$ 3,097	\$ 12,389	\$ 15,486											
44.25.00	III-B-2	Metropolitan TIP	\$ 3,097	\$ 12,389	\$ 15,486	\$606	\$606	\$4,852	\$6,064							
44.25.00	III-B-3	Merger/Project Development	\$ 3,097	\$ 12,389	\$ 15,486											
	III-C	Cvl Rgts. Cmp./Otr. Reg. Reqs.	\$ 9,369	\$ 37,478	\$ 46,847	\$758	\$758	\$6,065	\$7,581							
44.27.00	III-C-1	Title VI Compliance	\$ 774	\$ 3,097	\$ 3,871	\$758	\$758	\$6,065	\$7,581							
44.27.00	III-C-2	Environmental Justice	\$ 2,323	\$ 9,292	\$ 11,615											
44.27.00	III-C-3	Minority Business Enterprise Planning	\$ 77	\$ 310	\$ 387											
44.27.00	III-C-4	Planning for the Elderly	\$ 1,549	\$ 6,195	\$ 7,744											
44.27.00	III-C-5	Safety/Drug Control Planning	\$ -	\$ -	\$ -											
44.27.00	III-C-6	Public Involvement	\$ 4,646	\$ 18,584	\$ 23,230											
44.27.00	III-C-7	Private Sector Participation	\$ -	\$ -	\$ -											
	III-D	Statewide & Extra-Regional Planning	\$ 11,615	\$ 46,460	\$ 58,075	\$0	\$0	\$0	\$0							
44.27.00	III-D-1	Statewide & Extra-Regional Planning	\$ 11,615	\$ 46,460	\$ 58,075											
	III-E	Management Ops, Program Suppt Admin	\$ 16,263	\$ 65,043	\$ 81,306	\$4,026	\$4,026	\$32,209	\$40,261	\$32,500	\$0	\$130,000	\$162,500			
44.27.00		Management Operations	\$ 16,263	\$ 65,043	\$ 81,306	\$1,954	\$1,954	\$15,633	\$19,541	\$0	\$0	\$0	\$ -			
44.27.00		Program Support Administration	\$ -	\$ -	\$ -	\$2,072	\$2,072	\$16,576	\$20,720	\$32,500	\$ -	\$130,000	\$162,500			
		TOTALS	\$ 102,433	\$ 409,731	\$ 512,164	\$8,423	\$8,423	\$67,384	\$84,230	\$32,500	\$0	\$130,000	\$162,500	\$ -	\$ -	\$ -

PWP Breakout



FBRMPO 2014-2015 UPWP Narrative

UPWP Overview

This Unified Planning Work Program (UPWP) for the French Broad River Metropolitan Planning Organization (MPO) documents the transportation planning activities and related tasks to be accomplished during the federal fiscal year 2014-2015 (from July 1, 2014 through June 30, 2015). The goal of the MPO is to ensure a continuing, cooperative, and comprehensive ("3-C") approach for transportation planning for the metropolitan area, both short and long-range, with proper coordination among:

- Local and regional MPO member governments and agencies
- North Carolina Department of Transportation (NCDOT)
- Federal Highway Administration (FHWA), and
- Federal Transit Administration (FTA)

This document outlines metropolitan planning requirements and issues; then presents a work program of planning activities to address them during the fiscal years 2014-2015.

Federal Requirements

MAP-21 in concert with the Clean Air Act as Amended, envisions a transportation system that maximizes mobility and accessibility and protects the human and natural environments. This is achieved through a Continuing, Cooperative, and Comprehensive (3-C) transportation planning process that results in a long-range plan and short-range program of projects.

A metropolitan planning organization is required to develop a long-range plan and a short-range transportation improvement program that provide for the development and integrated management and operation of transportation systems and facilities (including accessible pedestrian walkways and bicycle transportation facilities) that will function as an intermodal transportation system for the planning area and as an integral part of the intermodal transportation system for North Carolina and for the U. S. Major components that feed into the development of the long range plan and short range program are listed below.

Metropolitan Planning Factors & Federal Requirements

The Moving Ahead for Progress in the 21st Century (MAP-21), federal transportation legislation passed by U.S. Congress and signed by the President in 2012, defines specific planning factors to be considered when developing transportation plans and programs in a metropolitan area. Current legislation calls for MPOs to conduct planning that:

- Supports the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity and efficiency
- Increases the safety of the transportation system for motorized and non-motorized users
- Increases the security of the transportation system for motorized and non-motorized users
- Increase the accessibility and mobility options available to people and for freight
- Protects and enhances the environment, promotes energy conservation, and improves quality of life, and promotes consistency between transportation improvements and state and local planned growth and economic development patterns
- Enhances the integration and connectivity of the transportation system, across and between modes, for people and freight
- Promotes efficient system management and operation
- Emphasizes the preservation of the existing transportation system

Each of those eight factors is addressed through various work program tasks selected for fiscal year 2014-2015.

Public Participation and Title VI

Federal legislation requires MPOs to include provisions in the planning process to ensure the involvement of the public in the development of transportation plans and programs including the Metropolitan Transportation Plan, the short-term Transportation Improvement Program, and the annual Unified Planning Work Program. In addition, MAP-21 places significant emphasis on broadening participation in transportation planning to include key stakeholders who have not traditionally been involved, including the business community, members of the public, community groups, and other governmental agencies. Effective public involvement will result in opportunities for the public to participate in the planning process.

The French Broad River MPO's Public Participation Plan (PPP) requires that the draft Planning Work Program (PWP) is reviewed by the Technical Coordinating Committee (TCC). The TCC meetings are open to the public and public comments can be provided. The TCC then endorses a draft PWP and forwards the document to the TAC. The draft PWP is then reviewed by the TAC. Public comments may be provided at this time. The final PWP comes back again to the TAC for approval. Upon TAC approval, the PWP is then forwarded on to the State and FHWA/FTA.

All MPO plans and programs comply with the public involvement provisions of Title VI:

Metropolitan Transportation Plan

French Broad River MPO as the MPO for the Asheville Region is responsible for developing the Metropolitan Transportation Plan (MTP) for a 25-year time horizon and a Transportation Improvement Program (TIP) for a 7 year time horizon in cooperation with the State and with local transit operators. The MTP and TIP are produced through a planning process which involves the region's local governments, the North Carolina Department of Transportation (NCDOT), local jurisdictions and citizens of the region. Additionally, representatives from the local offices of the U.S. Department of Transportation (US DOT) Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) and the U.S. Environmental Protection Agency (US EPA) provide guidance and participate in the planning process.

The Metropolitan Transportation Plan (MTP) must include the following:

- Identification of transportation facilities (including major roadways, transit, multimodal and intermodal facilities and intermodal connectors) that function as an integrated metropolitan transportation system
- A discussion of types of potential environmental mitigation activities and potential areas to carry out these activities
- A financial plan that demonstrates how the adopted transportation plan can be implemented
- Operations and management strategies to improve the performance of existing transportation facilities to relieve vehicular congestion and maximize the safety and mobility of people and goods
- Capital investment and other strategies to preserve the existing and projected future metropolitan transportation infrastructure and provide for multimodal capacity increases based on regional priorities and needs.
- Proposed transportation and transit enhancement activities.

Transportation Improvement Program (TIP)

The metropolitan Transportation Improvement Program (TIP) must include the following:

- A priority list of proposed federally supported projects and strategies to be carried out within the TIP period
- A financial plan that demonstrates how the TIP can be implemented
- Descriptions of each project in the TIP

Transportation Management Area

Designated Transportation Management Areas (TMAs), such as French Broad River MPO, based on urbanized area population over 200,000, must also address the following:

- Transportation plans must be based on a continuing and comprehensive transportation planning process carried out by the MPO in cooperation with the State and public transportation operators
- A Congestion Management Process (CMP) must be developed and implemented that provides for effective management and operation, based on a cooperatively developed and implemented metropolitan-wide strategy of new and existing transportation facilities, through use of travel demand reduction and operations management strategies.

Air Quality Conformity Process

Currently, Asheville Region is considered in attainment for air quality. Should the French Broad River Metropolitan Planning Organization (FBRMPO) become designated as non-attainment for air quality, and become required to make conformity determination on its Transportation Plan, the following shall apply: the North Carolina Department of Transportation (NCDOT) would assist the MPO in making a conformity determination by performing a systems level conformity analysis on the highway portion of the fiscally constrained long range transportation plan (LRTP). The Metropolitan Transportation Improvement Program is a subset of the Transportation Plan and is therefore covered by the conformity analysis.

II-A Data and Planning Support

This section covers data and processes used to support transportation planning related to transportation infrastructure.

Programmed Amount: \$35232

9.10% of staff budget

II-A-1 Networks and Support Systems

- **Traffic Volume Counts**
 - **Vehicle Miles of Travel (VMT)**
 - **Street System Changes**
 - **Traffic Crashes**
 - **Transit System Data**
 - **Air Travel, etc. Total: \$ 18003**
-
- The French Broad River MPO will create and maintain spatial data, metadata, and data catalog created from Python script (inclusive of member governments municipal boundaries, zoning, facilities, physical and environmental features, orthophotography, etc.) for the MPO planning area and immediately adjacent areas.
 - AADT mapping and analysis in support of planning needs.
 - Continue to implement the baseline bike/ped count program. Take counts around the region as recommended in the plan.
 - Assist model team with data about the network as needed.
 - VMT data provided by NCDOT as needed. Receive countywide estimates quarterly and review.
 - The French Broad River MPO will update local street centerline GIS data for all FBRMPO counties and all counties immediately adjacent to the region. FBRMPO Counties will be updated as needed, with metadata verified or created; the old layer will be archived with a timestamp in the filename. Adjacent counties will follow the same protocol, but be done on a bi-annual basis unless a higher frequency is required.
 - Acquire current and historical accident data from NCDOT
 - Provide crash data to member governments for special projects
 - Traffic accident mapping and analysis in support of project development
 - Where previously geocoded data miss too many data points, manually geocode on as needed basis; anticipate attention on 3 corridors to be determined by the Complete Streets Workgroup
 - The French Broad River MPO will update GIS data for fixed routes, deviated fixed routes, service areas, and ridership for transit providers in the region.
 - Maintain the project inventory geospatial and tabular data related to transit changes in CTP projects, Priority Needs List (PNL) projects, LRTP, and STIP/MTIP projects
 - Aviation work covered in II-B
 - Maintain the Parking Inventory Spatial Data Base for on-street and off-street public parking around central areas and activity centers as needed. Continue collection of missing attributes within the existing data, particularly time restrictions and cost; develop method to standardize partner data into seamless data set.
 - Maintain a GIS inventory of existing data from local, state, and federal partners related to bicycle and pedestrian transportation facilities. Obtain updated sidewalk and bike facility data from local partners.

II-A-2 Travelers and Behavior

- **Dwelling Unit, Population and Employment Changes**
 - **Collection of Base Year Data**
 - **Travel Surveys**
 - **Vehicle Occupancy Rates (Counts)**
 - **Travel Time Studies Total: \$ 4259**
- The French Broad River MPO will maintain an inventory of current tax parcel data and associated appraisal data needed to generate a parcel-based existing land use database on 2013 tax data. The local appraisal data will be converted to Triangle Regional Model categories with the equivalent LBCS from the American Planning Association and NC Land Use Land Cover as time allows. If possible, the new categories used in the Triangle model will be added via a lookup table from the old categories if available.
- Any outstanding process documentation/metadata will be drafted for reference.
- FBRMPO staff will update the 2010 Census baseline population and dwelling unit data with pertinent American Community Survey variables as they become available. These are primarily related to Title VI issues and include data formerly in the Census Summary File 3 taken from the long form sample in 2000.
- FBRMPO will assist NCDOT TPB and the model team as needed with follow up or clarifications about travel behavior related to the survey.
- No specific vehicle occupancy rate work this fiscal year; if needed it will be covered under the II-B item it supports.
- No specific travel time study work this fiscal year; if needed it will be covered under the II-B item it supports.

II-A-3 Transportation Modeling

- **Travel Model Update**
 - **Forecast of Data to Horizon Year**
 - **Forecast of Future Travel Patterns**
 - **Financial Planning Total: \$ 12970**
- FBRMPO will assist NCDOT TPB and the model team with model updates as needed.
- FBRMPO will assist NCDOT TPB and the model team as needed with follow up or clarifications about SE Data forecasts. Any outstanding documentation or metadata will be drafted.
- No future travel patterns work specifically programmed for MPO staff this fiscal year; if needed to support planning, it will charge to modal plan item below.
- Coordinate with Programming Unit and local public works departments to create a new fiscal model for the 2015-2040 MTP.
- Update ongoing research about funding sources and refinement of long-range financial plan as needed.
- Create project-level cost estimates where SPOT, TIP, or other NCDOT-sanctioned estimates are not available.

II-B Planning Process

Tasks within this category are related to the development of the MPO Long Range Transportation Plan and Comprehensive Transportation Plan. Federal regulations require each MPO to have a fiscally-constrained long range transportation plan looking out at least 20 years. The plan must be updated every five years. The MPO also participates in the development of Comprehensive Transportation Plan (CTP) for the region. The plan is developed jointly with NCDOT and reflects the vision and long term needs of the transportation system. In addition, the MPO is responsible for a number of ongoing long-range planning activities such as corridor studies, congestion management monitoring and air quality planning.

Programmed Amount: \$99888

25.80% of staff budget

II-B-1 Targeted Planning

- **Air Quality Planning/Conformity Analysis**
 - **Alternative Fuels/Vehicles**
 - **Hazard Mitigation and Disaster Planning**
 - **Congestion Management Strategies**
 - **Freight Movement/Mobility Planning Total: \$ 21681**
-
- Clean Cities/Clean Air Campaign workgroup participation
 - Evaluate existing projects against the CMP goals: FBRMPO staff will develop a scoring methodology and score the projects.
 - Re-evaluate CMP regional hot spot corridors; add/remove as warranted and update overall CMP.
-
- Coordinate with private freight carriers in the region to identify major shipping lanes in and out of the region and potential projects where NCDOT/FBRMPO can facilitate cooperation; incorporate their plans into any MTP and prepare update of the freight element of the MTP.
 - Participate in MAP-21 related training and workshops.

II-B-2 Regional Planning

- **Community Goals and Objectives**
- **Highway Element of the CTP/MTP**
- **Transit Element of the CTP/MTP**
- **Bicycle and Pedestrian Element of CTP/MTP**
- **Airport/Air Travel Element of CTP/MTP**
- **Collector Street Element of CTP/MTP**
- **Rail, Waterway, or other Mode of the CTP/MTP Total: \$ 72400**

- Build on the outcome of vision/goal survey and kick-off session in May 2014; Work with plan task force and Citizens Advisory Committee to finalize vision and goals for MPO Board.
- Board adoption of vision and goals.
- Develop implementation matrix using the pool of projects that come out of the modal planning processes (below).
- FBRMPO will assist NCDOT TPB and the model team as needed with follow up or clarifications about travel patterns.
- Review and distill existing plans into a highway and street system plan with emphasis on complete streets (access) and congestion relief (mobility) where each is appropriate.
- Develop a pool of street and highway projects to use in implementation of vision and goals; create dossier of each project that includes environmental, social, and operational data and maps. Projects that meet fiscal constraint will be included in MTP.
- Work with transit stakeholder group to develop system plans and project lists for the MTP.
- Include regional transit in MTP; develop organizational model for a regional transit provider.
- Work with NCDOT PTD to update 5-year capital plans (as needed) for MPO transit providers in the region and assist providers with any changes in federal or state funding programs.
- JARC and 5310 Project calls as needed.
- Synthesize existing bike & ped plans into system plan for bicycle facilities and system plan for pedestrian facilities; use system plan to create fiscally constrained implementation plan and associated projects.
- Incorporate input from the Complete Streets Subcommittee into projects, plans, and prioritization as opportunities arise. Continue to work through pending projects and major arterials and connectors for ideal future cross sections with the Subcommittee.
- Coordinate with the Asheville Regional Airport Authority and Federal Aviation Administration on future airport needs and travel patterns; incorporate connections for passenger and freight needs coming to/leaving the airport and called for in the Airport Master Plan into the MTP update.
- No specific collector street element work programmed for MPO staff this fiscal year; work will be done as needed.
- Mapping in support of TIP, Merger, Long Range Planning, Prioritization, and Complete Streets Subcommittee including project packet maps detailing existing and future land use, zoning, EJ demographics, planning context, and natural environment.
- Coordinate with private rail companies and steamship carriers/ports in the region and potential projects where NCDOT/FBRMPO can facilitate cooperation; incorporate their plans into any MTP as needed.

III-B-3 Special Studies Total: \$ 130807

- The FBRMPO staff will assist subgrantee members with reporting requirements and maintain the budgets for projects funded through this UPWP category.

The only projects anticipated to carry over will be the City of Asheville Multi-modal Plan. Projects will be developed and added as the year progresses.

- Certain projects carried on in-house will be included here as well, including PEV/HEV plan updates and workgroups, Park and Ride Plan workgroups as needed.

o City of Asheville Integrated Multi-Modal Transportation Plan Study \$200,000 federal/\$50,000 local
The City of Asheville plans to develop an integrated multi-modal transportation plan in the next fiscal year. Over the years the City of Asheville has developed transportation plans for individual modes of transportation. The City currently has an adopted pedestrian plan, bicycle plan, greenways plan, transit master plan, and a complete streets policy. Now, the city will integrate these plans into a comprehensive multi-modal transportation plan that will include these modes of transportation, plus the consideration of automobile and freight traffic. The Multi-Modal Transportation Plan study will draw from existing transportation plans, but also involve gathering new information through data collection and public involvement. The resulting plan will identify key destinations throughout the city, and determine the best connections between these destinations, identify specific corridor improvements, and prioritize these corridors. We will develop a hierarchy of projects with estimated costs that covers all modes of transportation. This will allow the city to prioritize and implement multi-modal connections and complete streets. The City of Asheville projects that the total cost of the multi-modal transportation plan will be \$250,000; half of this was covered in FY 14 and \$125,000 is estimated to carry over.

III-A Unified Planning Work Program

The single task within this category relates to the preparation and monitoring of the MPO Unified Planning Work Program, and preparation of quarterly reports, the annual report, and requests for reimbursement.

Programmed Amount: \$19358

5.00% of staff budget

III-A-1 Planning Work Program Total: \$ 17422

- The French Broad River MPO will develop a Planning Work Program (PWP) with the guidance of the Technical Coordinating Committee (TCC) and MPO Board; Present the UPWP for approval to the Transportation Advisory Committee and the NCDOT Transportation Planning Branch.
- Actively manage the progress of consultants engaged in completing UPWP tasks.
- Develop the FY 2015-FY 2020 Planning Work Program Calendar.

III-A-2 Metrics and Performance Measures Total: \$ 1936

- Use the UPWP as the mechanism to address MAP-21 Performance Measure tracking and reporting.
- Prepare quarterly reports, the annual report, and requests for reimbursement.
- Develop a database for tracking PWP item metrics for staff.

III-B Transportation Improvement Program

This category relates directly to the identification and prioritization of transportation improvement projects within the MPO area on an on-going basis, coordination of the MTIP with the STIP and SPOT processes, the development of the MTIP, and processing of MTIP amendments.

Programmed Amount: \$46458

12.00% of staff budget

III-B-1 Prioritization Total: \$ 15486

- Maintenance of a prioritized needs list (PNL--Now the SPOT list) of potential STIP projects with needs statements, across modes as appropriate.
- Work with subcommittee to update and improve local prioritization process for SPOT and STP-DA/TA projects.
- Data, Maps and Resolutions for STIP Project Recommendations as needed.
- Attendance of any STIP- or SPOT-related meetings.
- Gathering and entry of data required for SPOT ranking of projects.

III-B-2 Metropolitan TIP Total: \$ 15486

- Work cooperatively with NCDOT and other partner agencies to review and comment on Draft STIP and Work cooperatively with NCDOT and other partner agencies to review final STIP and review and adopt the corresponding metropolitan area TIP.
- Review and refine schedules and descriptions for TIP projects in the Draft TIP.
- Coordinate meaningful public involvement in the TIP process and in review of the TIP.

III-B-3 Merger/Project Development Total: \$ 15486

- Review design issues for TIP Projects and provide comments to appropriate agencies.
- Participate in the environmental study process for TIP projects and provide an MPO representative on NEPA/401 Merger Teams (A-10 and I-4400/4700 will be in Merger this FY).
- Monitor the public involvement process for TIP projects and ensure adequate community input; assist PDEA as requested.
- Continue participation in I-26 Connector workgroup meetings and I-26 corridor planning for A-10, I-2513, I-4400, and I-4700.
- Continue to facilitate dialog between NCDOT and the Leicester community on U-3301
- Assist PDEA in the Balfour Parkway Feasibility Study FS-1214B
- Assist The City of Asheville with STP-DA projects U-5189 and U-5190

III-C. Civil Rights Compliance (Title VI) and Other Regulatory Requirements

Tasks within this category relate to the goal of integrating public involvement and context sensitivity into every aspect of the MPO transportation planning process.

Programmed Amount: \$46847

12.10% of staff budget

III-C-1 Title VI Compliance Total: \$ 3871

- Conduct ongoing analysis of all MPO planning activities for compliance with Title VI of the Civil Rights Act of 1964; 49 CFR part 21.

III-C-2 Environmental Justice Total: \$ 11615

- Update of maps used for transit planning with ACS data from the US Census, as available, to include Low-Mod Income, English as second language, elderly, young, and no-car populations.
- Analyze the Long Range Plan and TIP for compliance with environmental justice goals and regulations through an analysis conducted in-house.
- Use the Social Equity Index (a composite of most variables in the first bullet plus active transportation and access to healthy food scores) to evaluate projects in the MTP.

III-C-3 Minority Business Enterprise Planning Total: \$ 387

- Encourage the participation of minority-owned business enterprises in contractual and supply opportunities on an ongoing basis.
- Participate in Minority Enterprise Development of WNC meetings as appropriate.

III-C-4 Planning for • Elderly Total: \$ 7744

- Organize a healthy aging/active transportation summit in the fall of 2014
- Coordinate with Area Agency on Aging and other community stakeholders to identify relevant aging issues for the MTP.

III-C-5 Safety/Drug Control Planning Total: \$ 0

- Nothing programmed for MPO staff this FY.

III-C-6 Public Involvement Total: \$ 23230

- Develop outreach efforts for effectively communicating with the community about transportation planning and projects **including all MTP/CTP-related outreach.**
- Update website, social media, and outreach materials to make them more useful, including translation of documents and materials as needed.
- Place advertisements in media outlets as required by Public Participation Plan.
- Respond to interview and data requests from the media & public.
- Ensure compliance with North Carolina general statutes regarding open meetings and public records.
- Support of Citizens' Advisory Committee for the MTP and related issues.
- Expand ability to provide data to member governments and the public.

III-C-7 Private Sector Participation Total: \$ 0

- Nothing programmed for MPO staff this FY

III-D. Statewide and Extra-Regional Planning

Tasks within this category relate to the unique role that the MPO plays within our region and illustrate the broad impacts of transportation on the built and natural environment, and includes working to understand and help craft planning policy and standards at the statewide level.

Programmed Amount: \$58075

15.00% of staff budget

III-D Statewide and Extra-Regional Planning Total: \$ 58075

- Coordinate with other regional, state and federal agencies involved in transportation planning activities; monitor federal and state legislation.
- Coordinate with the RPO, transit-providers, and other agencies.
- Participate in the North Carolina Association of MPOs and attend ongoing statewide meetings to discuss transportation planning issues.
- Participate in working groups, subcommittees, or task forces associated with NCDOT or other government agencies or statewide professional associations such as the Working Group for Roads and Transportation (WGRT) of the North Carolina Geographic Information Coordinating Council (NCGICC), NCSITE, NCURISA, NCAPA, et cetera.

III-E. Management and Operations

This category relates to the on-going administrative responsibilities related to the MPO, including support of both the Transportation Coordinating Committee and the Transportation Advisory Committee.

Programmed Amount: \$81306

21.00% of staff budget

III-E Management Ops, Program Support Admin Total: \$ 81306

- Provide direct support to the MPO Governing Board, Technical Coordinating Committee (TCC), and Complete Streets and Data and Modelling Sub-committees, including agenda preparation and circulation, preparation of minutes, and scheduling, notification, venue setup and breakdown, and facilitation of meetings.
- Procure supplies related to transportation planning activities.
- Support staff training and development.
- Cover direct costs associated with MPO administration.
- Maintain adequate files and records for the MPO.

FTA TASK NARRATIVE TABLE

1- MPO	French Broad River MPO																		
2- FTA Code	442400																		
3- Task Code	II-A-1																		
4- Title	Networks and Support Systems																		
5- Task Objective	The Transit System Data task will supply reliable information to analyze, evaluate, and forecast service delivery. The data are necessary to describe the current system and plan future endeavors. Moreover, the data can be employed in scenario building and alternatives analysis, together with ridership projections and transit demand forecasting using the MPO's regional travel demand forecasting model.																		
6- Tangible Product Expected	Using fare box data and APC data ridership reports, route performance analyses are produced on an on-going basis. Look into using APC data for ridership data reporting. Further developing performance measures and standards using these data allows for improved monitoring of service delivery and ridership goals. In Jan. 2014 service improvements were implemented as a result of the Transit Master Plan, additional changes continue to be implemented yearly. Analysis of the new service along with developing future phases of TMP implementation will be produced in the course of this year. These data products will be used to increase the usability of the transit system for customers. Along with IT department, the development of geospatial data (bus-stops and routes) will be maintained and used to update the General Transit Feed Specification (GTFS). These same data will be used to maintain and update GoogleTransit and APC system and AVA system. In addition, the AVL system implemented in FY14 will be maintained. The new transit website has the route maps and schedules. In addition to supporting service delivery data will be produced to update the maps and schedules. A Regional Transit Operators Group meets to discuss and manage regional transit data.																		
7- Expected Completion Date of Products	<table border="0"> <tr> <td>Reports and analyses</td> <td>Ongoing</td> </tr> <tr> <td>Database Maintenance</td> <td>Ongoing</td> </tr> <tr> <td>Transit Master Plan route changes</td> <td>Ongoing</td> </tr> <tr> <td>AVL launch data maintenance</td> <td>Ongoing</td> </tr> <tr> <td>Google, APC, AVA GTFS data maintenance</td> <td>Ongoing</td> </tr> <tr> <td>NTD passenger miles report</td> <td>October 2014</td> </tr> <tr> <td>Regional Transit Operators Group</td> <td>Every two months</td> </tr> <tr> <td>Present data via Maps</td> <td>Ongoing</td> </tr> <tr> <td colspan="2">(to include Ridership, Geocoded Passengers, Asset Locations, Routes, & System Map)</td> </tr> </table>	Reports and analyses	Ongoing	Database Maintenance	Ongoing	Transit Master Plan route changes	Ongoing	AVL launch data maintenance	Ongoing	Google, APC, AVA GTFS data maintenance	Ongoing	NTD passenger miles report	October 2014	Regional Transit Operators Group	Every two months	Present data via Maps	Ongoing	(to include Ridership, Geocoded Passengers, Asset Locations, Routes, & System Map)	
Reports and analyses	Ongoing																		
Database Maintenance	Ongoing																		
Transit Master Plan route changes	Ongoing																		
AVL launch data maintenance	Ongoing																		
Google, APC, AVA GTFS data maintenance	Ongoing																		
NTD passenger miles report	October 2014																		
Regional Transit Operators Group	Every two months																		
Present data via Maps	Ongoing																		
(to include Ridership, Geocoded Passengers, Asset Locations, Routes, & System Map)																			
8- Previous Work	The reports and system analysis commenced in FY 2002 and will be continued to provide the opportunity for trend development. Between 2008-2012, all bus stops, all schedules, and all routings have been analyzed, evaluated, and changes implemented as a part of the Transit Master Plan process. Stops and schedules continued to be improved in 2012-2014. An AVL contract was started in 2013 and is expected to be completed in 2014. General Transit Feed Specification (GTFS) feed has been standardized and provided to Google and the AVL vendor for online route planning for the public.																		
9- Prior FTA Funds	\$37,798.69 over past 3 fiscal years in 5303																		
10- Relationship	The City of Asheville Planning Department and Transportation Management Division will work together to integrate transit into land use plans and other city services.																		
11- Agency	City of Asheville Transportation Planning Management Division and Information Technology Department will work together to maintain the data.																		
12- HPR - Highway - NCDOT 20%																			
13- HPR - Highway - F11WA 80%																			
14- Section 104 (f) PI, Local 20%																			
15- Section 104 (f) P I FHWA 80%																			
16- Section 5303 Local 10%	\$2,123.00																		
17- Section 5303 NCDOT 10%	\$2,123.00																		
18- Section 5303 FTA 80%	\$16,981.00																		
19- Section 5307 Transit - Local 10%																			
20- Section 5307 Transit - NCDOT 10%	\$																		
21- Section 5307 Transit - FTA 80%	\$																		
22- Additional Funds - Local 100%																			
Programmed Funds \$21227 25.20% of 5303 budget																			

FTA TASK NARRATIVE TABLE

1- MPO	French Broad River MPO
2- FTA Code	442400
3- Task Code	II-A-2
4- Title	Travelers and Behavior
5- Task Objective	Land use and demographic data analyses will be undertaken to describe current transit service areas. Demographic analyses will be used to analyze, evaluate, and forecast service delivery. The data can be employed in scenario building and alternatives analysis, together with ridership data to augment the travel demand forecasting model. Review development projects as part of the development review process.
6- Tangible Product Expected	The data will be employed to support operations management, route structure, and service delivery. Further, data will guide long-range transportation policies, plans, and TIP development. Attend TRC meetings
7- Expected Completion	Data Processing On-going
Date of Products	Service Demand Analyses On-going
	Route Schedule Development On-going
	Route Map Development On-going
	Development review process On-going
	Street furniture planning and maintenance On-going
	Para transit services planning On-going
	Transit Master Plan implementation On-going
	Marketing and outreach On-going
	Event Planning On-going
	TIP development March-Sept. 15/16
	Integration with Land Use Policies On-going
	TRC meetings Monthly
8- Previous Work	Data will be incorporated to prepare trend analyses. All routes adjusted and updated. Schedule and maps printed. Through the development review process five shelters constructed. Ten shelters installed with CDBG and ARRA funding. Working with event office to limit delays on transit caused by special events.
9- Prior FTA Funds	\$9,450.47 over past 3 fiscal years in 5303
10- Relationship	The City of Asheville Planning Department, NCDOT-TPB, and Transportation Planning Management Division will work together to utilize this data.
11- Agency	City of Asheville Transportation Planning Management Division
12- HPR - Highway - NCDOT 20%	
13- HPR - Highway - F11WA 80%	
14- Section 104 (f) PI, Local 20%	
15- Section 104 (f) P I FHWA 80%	
16- Section 5303 Local 10%	\$531.00
17- Section 5303 NCDOT 10%	\$531.00
18- Section 5303 FTA 80%	\$4,245.00
19- Section 5307 Transit - Local 10%	
20- Section 5307 Transit - NCDOT 10%	
21- Section 5307 Transit - FTA 80%	
22- Additional Funds - Local 100%	

Programmed Funds \$5307 6.30% of 5303 budget

FTA TASK NARRATIVE TABLE

1- MPO	French Broad River MPO
2- FTA Code	442400
3- Task Code	II-B-2
4- Title	Regional Planning
5- Task Objective	The Transit Element of the LRTP task seeks to explore long-range goals and objectives of transit service. Alternatives in service delivery by capital acquisitions, land use policy, and transportation policy are investigated providing direction for the transit system. Furthermore, existing problems are examined to develop strategies to capitalize on the systems and community's needs, goals, and resources.
6- Tangible Product Expected	Continued implementation of the transit master plan. The City of Asheville is developing a Multimodal Transportation Plan vision/long range plan to integrate the transportation modes. Meet with Regional Transit Operators to prioritize regional transit projects. Attend TCC (Technical Coordinating Committee) meetings. Draft of initial framework for regional transit agency to provide regional express bus and vanpool service as funding can be identified.
7- Expected Completion Date of Products	Implementation of LRTP On-going Implementation of the Transit Master Plan – future phases Ongoing Multimodal Transportation Plan March 2015 Update of MTP with Regional Transit Component September 2015 Regional Transit Operators Group – Every two months TCC meetings Monthly
8- Previous Work	Completed the TDM Plan. On-going coordination between land use planning and transit.
9- Prior FTA Funds	\$4,049.29 in 5303 & \$160,000 in 5307 over past 3 fiscal years
10- Relationship	The City of Asheville Planning Department, French Broad River MPO, and the Transportation Planning Management Division will work together to implement the LRTP, with special consideration given to transit's role in air quality planning.
11- Agency	City of Asheville Transportation Planning Management Division.
12- HPR - Highway - NCDOT 20%	
13- HPR - Highway - F11WA 80%	
14- Section 104 (f) PI, Local 20%	
15- Section 104 (f) P I FHWA 80%	
16- Section 5303 Local 10%	\$227.00
17- Section 5303 NCDOT 10%	\$227.00
18- Section 5303 FTA 80%	\$1,819.00
19- Section 5307 Transit - Local 10%	
20- Section 5307 Transit - NCDOT 10%	
21- Section 5307 Transit - FTA 80%	
22- Additional Funds - Local 100%	

Programmed Funds \$2273 2.70% of 5303 budget

FTA TASK NARRATIVE TABLE

1- MPO	French Broad River MPO
2- FTA Code	442400
3- Task Code	III-A-1
4- Title	Planning Work Program
5- Task Objective	The Planning Work Program is an assemblage of tasks that are programmed and scheduled. It services as a template to organize projects, work tasks, and planning priorities. It describes all transit-related planning activities anticipated during the next year. Planning activities will be coordinated with Henderson County transit system.
6- Tangible Product Expected	The Planning Work Program will be researched and prepared for FY 2015.
7- Expected Completion Date of Products	April 1, 2015
8- Previous Work	The Planning Work Program is updated annually to program and schedule work tasks for the upcoming fiscal year.
9- Prior FTA Funds	\$2,700.59 over past 3 fiscal years in 5303
10- Relationship	The Transportation Planning Management Division will coordinate other city, state, and federal transportation plans.
11- Agency	City of Asheville Transportation Planning Management Division.
12- HPR - Highway - NCDOT 20%	
13- HPR - Highway - F11WA 80%	
14- Section 104 (f) PI, Local 20%	
15- Section 104 (f) P1 FHWA 80%	
16- Section 5303 Local 10%	\$152.00
17- Section 5303 NCDOT 10%	\$152.00
18- Section 5303 FTA 80%	\$1,213.00
19- Section 5307 Transit - Local 10%	
20- Section 5307 Transit - NCDOT 10%	
21- Section 5307 Transit - FTA 80%	
22- Additional Funds - Local 100%	
Programmed Funds \$1517 1.80% of 5303 budget	

FTA TASK NARRATIVE TABLE

1- MPO	French Broad River MPO
2- FTA Code	442400
3- Task Code	III-B-2
4- Title	Transportation Improvement Program
5- Task Objective	The Transportation Improvement Program task seeks to program long-range goals and objectives of transit service. Alternatives in service delivery by capital acquisitions, land use policy, and transportation policy are investigated to improve the transit system. Furthermore, existing problems are examined to develop strategies to enhance transit service.
6- Tangible Product Expected	The Transportation Improvement Program will be researched and prepared for FY 2014-2015.
7- Expected Completion Date of Products	November 2014 and as needed
8- Previous Work	The Transportation Improvement Program is updated annually to program and schedule capital improvements for the upcoming fiscal year.
9- Prior FTA Funds	\$10,799.17 over past 3 fiscal years in 5303
10- Relationship	The Transportation Planning Management Division will coordinate other city, state, and federal transportation plans. The TIP will also be coordinated with Henderson County's TIP as part of the sub recipient agreement.
11- Agency	City of Asheville Transportation Planning Management Division.
12- HPR - Highway - NCDOT 20%	
13- HPR - Highway - F11WA 80%	
14- Section 104 (f) PI, Local 20%	
15- Section 104 (f) P I FHWA 80%	
16- Section 5303 Local 10%	\$606.00
17- Section 5303 NCDOT 10%	\$606.00
18- Section 5303 FTA 80%	\$4,852.00
19- Section 5307 Transit - Local 10%	
20- Section 5307 Transit - NCDOT 10%	
21- Section 5307 Transit - FTA 80%	
22- Additional Funds - Local 100%	
	Programmed Funds \$6064 7.20% of 5303 budget

FTA TASK NARRATIVE TABLE

1- MPO	French Broad River MPO
2- FTA Code	442400
3- Task Code	III-C-1
4- Title	Title VI
5- Task Objective	Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or national origin in all federally assisted programs. The City of Asheville's seeks to identify and address impacts borne disproportionately by members of minority and low-income communities, in relation to transit services. Environmental justice plays a large role in the delivery public transportation and this factor is taken into account all transit projects. City of Asheville will work to ensure our Subreipients comply with Title VI. Managing DBE program including semiannual award report, quarterly ARRA award report and development of 3 year goal.
6- Tangible Product Expected	Title VI analysis will be conducted for route and fare changes. In addition, the Limited English Proficiency and the Public Participation Plan will be implemented. Individual projects involving land use and site design will be evaluated with public mobility issues in mind. Prepare DBE goals and Master Agreement federal requirements for all FTA funded bids.
7- Expected Completion Date of Products	DBE Award report Nov. 2014 DBE Award report May 2015 ARRA DBE Award report July 2014 ARRA DBE Award report October 2014 Title VI related activities Ongoing LEP related activities Ongoing
8- Previous Work	Title VI Program updated in January 2012 and June 2014, which included Outreach efforts and Data analysis. In addition, a Service Equity Analysis was submitted to FTA for Transit Master Plan Phase I route changes. DBE program update July 2013 and Award reports submitted as required. Prepared DBE goals and federal requirements for numerous bids.
9- Prior FTA Funds	\$13,499.76 over past 3 fiscal years in 5303
10- Relationship	The Transportation Planning Management Division will coordinate other city transportation programs to ensure public mobility issues are addressed.
11- Agency	City of Asheville Transportation Planning Management Division.
12- HPR - Highway - NCDOT 20%	
13- HPR - Highway - F11WA 80%	
14- Section 104 (f) PI, Local 20%	
15- Section 104 (f) P I FHWA 80%	
16- Section 5303 Local 10%	\$758.00
17- Section 5303 NCDOT 10%	\$758.00
18- Section 5303 FTA 80%	\$6,065.00
19- Section 5307 Transit - Local 10%	
20- Section 5307 Transit - NCDOT 10%	
21- Section 5307 Transit - FTA 80%	
22- Additional Funds - Local 100%	
Programmed Funds \$7581 9.00% of 5303 budget	

FTA TASK NARRATIVE TABLE

1- MPO	French Broad River MPO
2- FTA Code	442400
3- Task Code	III-E
4- Title	Management & Operations
5- Task Objective	Operation planning provides a transit system with efficient, effective service. This is accomplished by schedule and route setting, accompanied by scheduling alternative investigations. Analysis of socioeconomic variables allows efficient service delivery and discovery of potential and underserved riders. Operations training is included here.
6- Tangible Product Expected	Operations planning includes the design of new routes and scheduling. As part of the maintaining, adjusting and expanding the master plan routes headways, cycletime, boarding/alighting and ridership analysis is reviewed to produce accurate and efficient routes. Continued installing of new bus stop signs that reflect the new image and brand. Operations planning will also encompass the facilitation of public meetings and Transit Commission meetings. Additionally, planning will be integrated with operations through greater involvement in scheduling, run cutting, purchasing, and service delivery problem solving. Training is vital to keep staff informed and up to date with new information, regulations and technology. Communicate to regional transit providers through the Regional Transit Operators Group meetings.
7- Expected Completion Date of Products	Planning On going Transit Marketing On going Public Involvement / Customer Service On going Transit Commission Meets Monthly Travel / Training On going Operation's training On-going Federal Grant Application As available Local Funding Opportunities On going Regional Transit Operators Group Every two months
8- Previous Work	Operations and management issues are performed on a continual basis. The Transit Master Plan Phase I implementation and adjustments made was the result of intense coordination between management and operations staff.
9- Prior FTA Funds	\$34,865.81 in 5303 funds & \$4800 in 5307 over past 3 fiscal years
10- Relationship	The Transportation Planning Management Division will coordinate other city, State, and federal programs to produce efficient, effective transit service.
11- Agency	City of Asheville Transportation Planning Management Division; Mountain Mobility; Apple Country Transit.
12- HPR - Highway - NCDOT 20%	
13- HPR - Highway - F11WA 80%	
14- Section 104 (f) PI, Local 20%	
15- Section 104 (f) P I FHWA 80%	
16- Section 5303 Local 10%	\$1,954.00
17- Section 5303 NCDOT 10%	\$1,954.00
18- Section 5303 FTA 80%	\$15,633.00
19- Section 5307 Transit - Local 10%	
20- Section 5307 Transit - NCDOT 10%	
21- Section 5307 Transit - FTA 80%	
22- Additional Funds - Local 100%	
	Programmed Funds \$19541 23.20% of 5303 budget

FTA TASK NARRATIVE TABLE

1- MPO	French Broad River MPO
2- FTA Code	442400
3- Task Code	III-E
4- Title	Program Support Administration
5- Task Objective	Program Administration encompasses a multitude of reporting and managerial functions. This includes report preparation for federal, state, and local bodies. Part of administration is to prepare all the documentation for capital purchasing. This task includes Henderson County planning activities. Monitor Drug and Alcohol Program of sub-recipients and sub-contractors.
6- Tangible Product Expected	Quarterly, yearly, and grant progress reports will be prepared for the FY 2014.
7- Expected Completion Date of Products	5303 Program Quarterly Report On-going Annual NTD Report October 2014 NTD Safety and Security Report Monthly Op Stats Report Monthly FTA Milestone Quarterly Reports Quarterly Subcontractor Oversight On-going Henderson County planning activities on-going Receive Drug & Alcohol test reports monthly and quarterly Review D & A records of subs twice a year DAMIS reporting March 2015
8- Previous Work	Program Support Administration is performed on a continual basis. Monitoring Drug and Alcohol Program of our sub-recipients and sub-contractors occurred.
9- Prior FTA Funds	\$36,926.22 in 5303 & \$230,000 in 5307 over past 3 fiscal years
10- Relationship	The Transportation Planning Management Division will coordinate other city, state, and federal transportation programs to produce efficient, effective transit service.
11- Agency	City of Asheville Transportation Management Division and Henderson County Planning Department.
12- HPR - Highway - NCDOT 20%	
13- HPR - Highway - F11WA 80%	
14- Section 104 (f) PI, Local 20%	
15- Section 104 (f) P I FHWA 80%	
16- Section 5303 Local 10%	\$2,072.00
17- Section 5303 NCDOT 10%	\$2,072.00
18- Section 5303 FTA 80%	\$16,576.00
19- Section 5307 Transit - Local 10%	\$32,500
20- Section 5307 Transit - NCDOT 10%	
21- Section 5307 Transit - FTA 80%	\$130,000
22- Additional Funds - Local 100%	
	Programmed 5303 Funds \$20720 24.60% of 5303 budget
	Programmed 5307 Funds \$162500 100.00% of 5307 budget

**Attachment # 7
Anticipated DBE Contracting Opportunities for FY15**

Name of MPO: French Broad River MPO

Check here if no anticipated DBE opportunities

Person Completing Form: Paul Black

Telephone Number: 828.251.6622

Prospectus Task Code	Prospectus Description	Name of Agency Contracting Out	Type of Contracting Opportunity (Consultant, etc.)	Federal Funds to be Contracted Out	Total Funds to be Contracted Out
No contracting opportunities					

Sample Entry:

II-C-11	Transit Plan Evaluation	Big City Planning Department	Consultant	\$48,000	\$60,000
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Note: This form must be submitted to NCDOT-PTD even if you anticipate no DBE Contracting Opportunities. Note "No contracting opportunities" on the table if you do not anticipate having any contracting opportunities.