Technology Transfer (T2) Request Form

NCDOT Managers and their staff are invited to participate in the Research & Development Units’ Technology Transfer (T2) Program (Note: If the potential T2 request is less than $15,000, please consider making a Technical Assistance request). Listed below are the steps and information that should be filled out and submitted to the NCDOT R&D Unit:

1. A Technology Transfer request should be made by the Project Champion / Project Chair from NCDOT.
2. This request can be made on any existing or completed NCDOT or National research project.
3. The Project Champion may work with the perspective researcher / consultant to fill out the form below, but it must be submitted by the Project Champion.
4. Once this form is filled out, please have the Unit Head sign this document prior to submitting to the R&D Unit’s Implementation Manager (or designate R&D official):

**Information Request:**

|  |  |  |  |
| --- | --- | --- | --- |
| Date: | Click or tap to enter a date. | T2 Request #[[1]](#footnote-1): | Click or tap here to enter text. |
| Name: | Click or tap here to enter text. | Phone: | Click or tap here to enter text. |
| Division / Unit: | Click or tap here to enter text. | Email: | Click or tap here to enter text. |
| Position Title: | Click or tap here to enter text. |
| Project Title: Click or tap here to enter text.

|  |  |
| --- | --- |
| Estimated Budget: |  Click or tap here to enter text. |

Est. Begin Date: Click or tap here to enter text.

|  |  |
| --- | --- |
| Est. End Date: |  Click or tap here to enter text. |
| Completed RP#:  |  Click or tap here to enter text. |

(if applicable)What Technology Transfer effort would you like to pursue? |
| [ ] Training | [ ] Workshop | [ ] Development | [ ] Pilot | [ ] Conference |
| Provide a brief explanation on the scope of work: |
| Click or tap here to enter text. |

**Who will be conducting the work?**

|  |  |
| --- | --- |
| Name: | Click or tap here to enter text. |
| Position: | Click or tap here to enter text. |
| University: | Click or tap here to enter text. |

**Technology Transfer Details:**

|  |  |  |  |
| --- | --- | --- | --- |
| Audience: | [ ] State Employees | [ ] Federal Employees | [ ] Municipality / City / Town |
| [ ] Private Sector | [ ] Other:  |
| Class Size (If Applicable): | Click or tap here to enter text. |
| Where: | Click or tap here to enter text. |
| When: | Click or tap here to enter text. |
| How Often: | Click or tap here to enter text. |

**Technology Transfer Discipline (Check only one):**

|  |  |
| --- | --- |
| [ ] Environmental and Hydraulics | [ ] Structures, Construction, and Geotechnical |
| [ ] Traffic and Safety | [ ] Planning, Programming, Policy, and Multimodal |
| [ ] Pavement, Maintenance, and Materials |  |

**Does this impact any other NCDOT Units?**

Click or tap here to enter text.

**NCDIT: Does it involve any IT work beyond basic deliverables such as an Excel, Word, and/or PPT document?**

|  |
| --- |
| [ ] No [ ] Yes |
|  |

**Equipment / Development Component:** *Describe any IT, Equipment, or logistical services that you may need:*

|  |  |  |
| --- | --- | --- |
| [ ] Presentation | [ ] Printed Material | [ ] Web Based Access / Recording |
| [ ] Scribe / Note Taker | [ ] Audio / Visual Recording | [ ] Material Development |
| [ ] Training Video | [ ] Specification Development | [ ] Other: | Click or tap here to enter text. |

**P****roject Champion (Can be different or same as Requestor, but must be an NCDOT Subject Matter Expert):**

|  |  |
| --- | --- |
| Unit: | Click or tap here to enter text. |
| Title: | Click or tap here to enter text. |
| Name: | Click or tap here to enter text. |

**Approval (Division Official or Unit Head through Docusign):**

|  |  |
| --- | --- |
| Print Name: | Click or tap here to enter text. |
| Title: | Click or tap here to enter text. |
| Signature: |  |

1. Will be filled out by the Research & Development Unit after the form is submitted [↑](#footnote-ref-1)