

2EN2 Stage 2 – Archaeology Group

QC Checklist for Work Products

SPOT ID/Project TIP #: _____

County: _____

Item #	Review Item	Yes	No	N/A
QC.1	Archaeological Survey and Site Evaluation			
QC.1.1	Provide a technical proposal and budget to NCDOT adhering to Scope Of Work (SOW) provided by NCDOT Archaeology Group project manager	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QC.1.2	Receive a Notice to Proceed from the Archaeology Group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QC.1.3	Complete field investigations following the Office of State Archaeology Archaeological Investigation Standards and Guidelines and SOW	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QC.1.4	Complete North Carolina Office of State Archaeology (OSA) Site Forms (version VIII) and forward to NCDOT Archaeology Group project manager for review and comment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QC.1.5	Submit completed PA documentation to NCDOT Archaeology Group project manager for review and comment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QC.1.6	Submit final draft of all PA documentation and North Carolina Office of State Archaeology (OSA) Site Forms (version VIII) to NCDOT Archaeology Group project manager after all comments are addressed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QC.1.7	Submit project's artifacts to the Office of State Archaeology's Research Center for curation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

This checklist may not be comprehensive to every project. All items may not be applicable for smaller projects. It is the responsibility of the reviewer to ensure that an adequate review is performed.

I have reviewed the plans for consistency with this checklist and confirmed that all items have been completed.

QC Reviewer Name: _____ Date: _____

QC Reviewer (Signature): _____