**PROJECT DECSRIPTION**

**TIP No. XX WBS No. XX PA No. XX**

The North Carolina Department of Transportation (NCDOT) is studying the PROJECT DESCRIPTION. To comply with state and federal environmental regulations, an architectural survey of the project area is necessary to identify and evaluate potential historic properties, then to assess possible effects of the project on these properties.

Staff from FIRM’S NAME, a private firm working for NCDOT, will conduct the architectural survey work over the coming weeks, evaluating the LIST OF PROPERTIES OR IF BUILDING INVENTORY SAY “ALL PROPERTIES”, located within the project area. State law authorizes NCDOT or their designee to conduct environmental studies on private property to comply with state and federal regulations. This involves taking field notes, photographs, and sketches of potential historic properties within the study area. Staff members will carry business cards that identify them as members of the survey team.

For questions regarding this survey work, please contact, **Mary Pope Furr**, NCDOT Historic Architecture Supervisor, at (919) 707-6068 or mfurr@ncdot.gov.