

Tip: BR-0048 | Sub-TIP: BR-0048 | WBS: 49079.1.1

Search / Filter / Sort

Request	Status
BRIDGE 103 ON NC 268 OVER MITCHELL RIVER REPLACE ...	In Progress
TIP: BR-0048 Sub-TIP: BR-0048 WBS: 49079.1.1	
Request	In Progress
ECAP	
TIP: BR-0048 Sub-TIP: BR-0048 WBS: 49079.1.1	
Request	Requested
Section 7 Survey	
TIP: BR-0048 Sub-TIP: BR-0048 WBS: 49079.1.1	
Request	Completed
[HA] Cult Res Scrmng Surv & Elig (CE, EA & Min Crit Proj)	
TIP: BR-0048 Sub-TIP: BR-0048 WBS: 49079.1.1	
Request	Completed
[A] Cult Res PA Scrmng & Surv (CE, EA & Min Crit Proj)	
TIP: BR-0048 Sub-TIP: BR-0048 WBS: 49079.1.1	
Request	Completed
Landowner Notification	
TIP: BR-0048 Sub-TIP: BR-0048 WBS: 49079.1.1	
Request	Completed
Produce Community Impact Assessment (CIA)	
TIP: BR-0048 Sub-TIP: BR-0048 WBS: 49079.1.1	
Request	Completed
NRTR	
TIP: BR-0048 Sub-TIP: BR-0048 WBS: 49079.1.1	
Request	Completed
[ECAP] NEPA/SEPA Document Review	
TIP: BR-0048 Sub-TIP: BR-0048 WBS: 49079.1.1	

https://apps.ncdot.gov/ETRACS/Dashboard/index#

1. Search for the project for which you are making a request in the dashboard (as shown here) or by clicking New Request at the top of the screen (if doing the latter, that will take you to Step 3 once you enter your project).

TIP: BR-0048 | Sub-TIP: BR-0048 | WBS: 49079.1.1

Description: BRIDGE 103 ON NC 268 OVER MITCHELL RIVER REPLACE BRIDGE

Project Actions

- Update Project
- New Request
- New Subtask
- View Map
- Log
- Delete Project

Milestones Staff Project Notes

Section 7 Survey

Request

- [HA] Cult Res Scrmng Surv & Elig (CE, EA & Min Crit Proj)
Completed on 12/19/2017
- [A] Cult Res PA Scrmng & Surv (CE, EA & Min Crit Proj)
Completed on 01/17/2018
- Landowner Notification
Completed on 12/19/2017
- Produce Community Impact Assessment (CIA)
Completed on 05/16/2019
- NRTR
Completed on 02/13/2019
- [ECAP] NEPA/SEPA Document Review
Completed on 04/04/2019

2. Click dark blue Project Actions button, then select New Request.

ETRACS

Dashboard New Request About Reports NEU

Project Information TIP: BR-0048 | Sub-TIP: BR-0048 | WBS: 49079.1.1

General Info Milestones Staff Project Notes View on Map

TIP: BR-0048 | Sub-TIP: BR-0048 | WBS: 49079.1.1 | Source WBS: 49079.3.1

Project Description
BRIDGE 103 ON NC 268 OVER MITCHELL RIVER REPLACE BRIDGE

Construction Let Date
6/15/2021

Requesting Unit
Central Project Development

Additional project/bridge description
Replace Bridge No 850103 over Mitchell River on NC 268.

Division(s)
Western

County(ies)
Surry

Region(s)
Western

Funding
Federal State

FA project number

NEPA/SEPA Document Type
State Minimum Criteria Checklist (MCC)

Existing Bridge - year built
1969

PA Number
17-12-0009

Create Request >

3. Click Create Request. (If you are the first person making a request for a particular project, make sure all fields above this button with a red asterisk are filled out.)

ECAP

Select your request types.
To delete a work request, click the "x" next to the work request type.

Human Environment

Select ▼

Natural Environment

Construction Consultation x

Environmental Policy

Select ▼

Document Review

Select ▼

4. Select the group(s) you want to make a request of.

5. Within the group, select your desired request type.

Requests

ECAP - Construction Consultation

View on Map Delete Save Submit

Request Details Milestones Documents

Due Date*
mm/dd/yyyy

Please allow lead time of: 1 Months

Notes

6. Click on the request you want to work on to expand.

7. Ensure the due date is entered (preferred lead time listed below this field). Enter any special notes if you like.

Dashboard

Create Request

Select one or more request types (To delete a group, click the "x" next to the work request type. that group if any are selected).

ECAP

Select your request types.
To delete a work request, click the "x" next to the work request type.

Human Environment

Select ▼

Natural Environment

Construction Consultation x

Environmental Policy

Select ▼

Document Review

Select ▼

8. Click Documents tab to provide paths/links for required documents, (Fields with a red asterisk are required.)

Close Request Types Save All Submit All

Requests

ECAP - Construction Consultation

Delete Save Submit

Request Details Milestones Documents

NEPA Document*
https://connect.ncdot.gov/site/Preconstruction/division/div11/BR-0048%20Surry%20850103/Project%20Development/BR

Add new document

9. Repeat steps 6, 7, and 8 for any other requests you have on this screen (this example has just one). Once finished, click Submit All.

Request Notification

Send request notifications

Your Request will be sent to the following people:
Erin Cheely, Michael Turchy, Carla Dagnino, Chris Rivenbark

For your convenience, you may forward the email, along with any extra document(s) you have attached, to anyone in DOT's email system, as well as from your personal Outlook contact list.

The subject line of the email address
TIP: BR-0048 | Sub-TIP: BR-0048 | WBS: 49079.1.1 : A request has been made in ETRACS for this project.

You can also enter your own message which will be included in the notification.

Attach any additional documents you would like here.
Attached files are not stored in the ETRACS system.

Send Notification **Cancel**

Notification preview:

Sub-TIP: BR-0048
WBS: 49079.1.1
County: Surry

From: Erin Cheely
SUBJECT: TIP: BR-0048 | Sub-TIP: BR-0048 | WBS: 49079.1.1 : A request has been made in ETRACS for this project.

Your Assistance is requested in providing environmental input for the project described below. Information concerning the proposed project is provided to assist your staff in their investigations. If you are unable to meet the schedule below, please let me know.

Request Type: Construction Consultation
Group : ECAP

10. Click Send Notification to officially submit request (you should receive an email after this step).