**Virtual Meeting Alternatives**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

NCDOT introduced two alternatives in lieu of face-to-face meetings. You can pick the alternative best suited for the project and your community’s needs:

 Newsletter with pertinent information, along with a project webpage, such as PublicInput.com or MetroQuest so people can ask questions and submit feedback online or call/email a project manager.

 Recorded video - The Public Involvement Officer (PIO), the Communications Officer (CO), or the PM should do the following when developing a recorded video meeting:

 Introduction of Project Manager(s)

 Explain the project, where we are in the process, purpose of outreach, and the project schedule

 Describe the display boards, maps, and other materials

 Post the video to the project webpage and the CO will promote it on social media

 The public would provide feedback online

 Mail flash drives or hardcopies to citizens who do not have broadband access

 Host live, virtual public meetings using GoToMeeting, GoToWebinar, Microsoft Teams, Facebook Live, or WebEx.

The PIO, the PM, or the consultant will host the live meeting. Ground rules can be set for them. The public can ask questions online during the live meeting/ presentation. The recordings of these meetings can be posted online for those who were unable to watch or participate in the live session. Whether people watch it live or a recording of the session, they will still have an opportunity to submit feedback or ask questions via a PublicInput.com or MetroQuest site.

NCDOT will mail either the newsletter (first option), or a postcard announcing the other two options to those in the project area. In addition, the CO will promote the

information on social media and via a news release, if necessary.

Note: These alternatives do not prohibit holding a traditional face-to-face meeting.