**NCDOT to Hold Public Meeting Regarding XXXX in XXXX**

**STIP Project X-XXXX**

**CITY or COUNTY –** **The first sentence should be about what you’re talking about - meeting? Choosing a selected route?** (Ex: The public is invited to a meeting with the N.C. Department of Transportation this month to discuss a proposed transportation improvements project.)

The proposed project, State Transportation Improvement Program Project No. **X-XXXX, would XXXX**. It’s intended to **XXXX (name the project and give details/benefits about it.)**

Project details, including maps of the proposal**(s)**, can be found on the [NCDOT public meetings web page](https://www.ncdot.gov/news/public-meetings/Pages/default.aspx) **(LINK TO THE SPECIFIC PAGE).**

The meeting will be held **X-X p.m. month day at location in town.** Interested residents can drop in any time to learn more about the proposal, have questions answered and talk with NCDOT representatives. There will not be a formal presentation.

People may also submit comments by phone, email or mail by **XXXX date**.

For more information, contact **NCDOT Division X Project Engineer XXXX XXXX at XXX-XXX-XXXX; XXXX @ncdot.gov; or XXXX in XXXX-City.**

NCDOT will provide auxiliary aids and services under the Americans with Disabilities Act for disabled people who wish to participate in this workshop. Anyone requiring special services should contact **XXXX, Environmental Analysis Unit, at 1598 Mail Service Center in Raleigh; 919-707-XXXX; or XXXX @ncdot.gov** as early as possible so that arrangements can be made.

Those who do not speak English, or have a limited availability to read, speak or understand English, may receive interpretive services upon request prior to the meeting by calling 1-800-481-6494.

Aquellas personas no hablan inglés, o tienen limitaciones para leer, hablar o entender inglés, podrían recibir servicios de interpretación si los solicitan antes de la reunión llamando al 1-800-481-6494.

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