



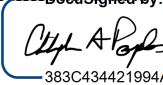
STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J. ERIC BOYETTE
SECRETARY

DATE: January 30, 2023

TO: NCDOT – Division Engineers & Technical Units

FROM: Chris Peoples, PE, Chief Engineer 
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SUBJECT: Special Project Commitments

NCDOT has a policy of documenting Special Project Commitments made to agency partners, stakeholders, and ourselves to avoid, minimize, and mitigate the effects of our projects on environmental and community resources. This policy includes recording the commitments on green paper, called “Green Sheets,” and attaching the green sheets to the environmental documentation, permit applications, and applicable construction communications. The [current guidance](#) for Special Project Commitments was developed in 2015.

As part of the Department’s commitment to continuous improvement, we have established a mechanism to document these Special Project Commitments on each project’s Connect Preconstruction site using a new Project Commitments Dashboard. The Dashboard will allow NCDOT Project Managers and technical discipline staff to:

- document a draft commitment,
- provide the reason for the commitment,
- validate that the commitment is reasonable and feasible,
- assign who will fulfill the commitment,
- document the fulfillment of the commitment, and
- allow applicable consultants and stakeholders to readily view the status of commitments throughout project development, construction, and post-construction.

The Project Commitments are housed on the [Preconstruction Dashboard](#) and linked on the [Construction Contract Administration Dashboard](#) for each project and can also be accessed by staff on your [My Precon Projects](#) page. We will provide a training video as well as guidance on the [Environmental Policy website](#). Please direct any comments or questions to EPU@ncdot.gov.

For all projects Let on or after May 16, 2023, the NCDOT Project Manager will be responsible for ensuring that project commitments are added to the Dashboard. As in the past, the Project Manager and Resident Engineer shall collectively ensure that the commitments are validated and fulfilled by the appropriate staff on schedule. This applies to all projects. Our Environmental Policy staff are available to assist in documenting pre-existing project commitments within the Dashboard.

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