PDN Stage 2EP1 – Environmental Policy QC Checklist

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| --- | --- |
| **SPOT ID/Project TIP #:** | Click or tap to edit. |
| **County:** | Click or tap to edit. |
| **Title of Deliverable:** | Click or tap to edit. |

2EP1: Advance NEPA/SEPA Documentation

Deliverables: NEPA/SEPA Documentation (CE/MCDC, EA, etc.)

Merger Documentation

Other Supporting Environmental Documentation

| **Item #** | **Review Item** | **Yes** | **No** | **N/A** |
| --- | --- | --- | --- | --- |
|  | **NEPA/SEPA Documentation** |  |  |  |
|  | **General/Overview** |  |  |  |
|  | Uses a current NCDOT template and follows [current guidance](https://connect.ncdot.gov/resources/Environmental/EPU/Pages/default.aspx) |  |  |  |
|  | No formatting issues, good readability, follows the required prompts |  |  |  |
|  | Figures/graphics are legible, useful, and referenced correctly |  |  |  |
|  | Supporting documents are referenced and uploaded correctly to project Connect site |  |  |  |
|  | Attachments are relevant to key project decisions or are not readily-available otherwise, and no extraneous documents are attached |  |  |  |
|  | Consistent with current STIP and RPO/MPO’s TIP project number(s), description, and location/extent |  |  |  |
|  | **Description / Need & Purpose / Classification / Prop Improvements** |  |  |  |
|  | Describes the selected alternative (as applicable) in terms of location, length, alignment, number of lanes, lane width, major structures, proposed capacity and safety improvements, multi-modal accommodations, estimated ROW to be acquired, and projected construction year, etc. |  |  |  |
|  | Division, Municipality, and County location(s) are stated |  |  |  |
|  | Describes existing conditions of the transportation facility, accommodations for pedestrians, bicyclists, etc. (as applicable) |  |  |  |
|  | States need(s) and purpose of project (does not state the preferred alternative in the P&N) |  |  |  |
|  | Relevant Action type(s) identified per the CE Agreement or Minimum Criteria |  |  |  |
|  | If applicable, ensure the Action classification and relevant documentation meets the constraints in [23 CFR 771.117(e)](https://www.ecfr.gov/current/title-23/part-771/section-771.117#p-771.117(e)) |  |  |  |
|  | **Special Project Information** |  |  |  |
|  | Briefly summarizes relevant project information that affected alternative selection (e.g. costs, alternative analysis (if any), traffic control, staging, agency coordination, and public involvement comment resolution) |  |  |  |
|  | Provides logical summaries and does not replicate large portions of readily-available project documentation |  |  |  |
|  | Describes any relevant avoidance and minimization that isn’t clearly documented elsewhere |  |  |  |
|  | **Impact Checklist/Summary** |  |  |  |
|  | Public involvement effort is accurately represented and correctly cited/uploaded |  |  |  |
|  | Right-of-way acquisition impacts are accurately represented and correctly cited/uploaded |  |  |  |
|  | All special acquisitions (protected lands, FERC property, tribal, etc.) impacts are accurately represented and correctly cited/uploaded |  |  |  |
|  | Natural resources documentation is current, accurately represented, and correctly cited/uploaded |  |  |  |
|  | Status of Section 7 Consultation finding is accurate (via IPaC) and clear for each applicable species |  |  |  |
|  | Cultural resources documentation is current, accurately represented, and correctly cited/uploaded |  |  |  |
|  | Status of Section 106 Consultation process is clear for each applicable resource |  |  |  |
|  | Community impacts are accurately represented and correctly cited/uploaded |  |  |  |
|  | Potential 4(f) resource impacts are accurately represented and correctly cited/uploaded |  |  |  |
|  | Changes in access control are accurately represented and correctly cited/uploaded |  |  |  |
|  | Maintenance of traffic issues are accurately represented and correctly cited/uploaded |  |  |  |
|  | Noise analysis documentation is current, accurately represented, and correctly cited/uploaded |  |  |  |
|  | Any potential geoenvironmental risks are accurately represented and correctly cited/uploaded |  |  |  |
|  | Additional documentation contains all applicable summaries, including references to supporting documentation and any applicable mitigation measures being proposed |  |  |  |
|  | If applicable, ensure the documentation meets the constraints in [23 CFR 771.117(e)](https://www.ecfr.gov/current/title-23/part-771/section-771.117#p-771.117(e)) |  |  |  |
|  | Any other environmental requirements or considerations potentially affected are accurately represented, and correctly cited/uploaded |  |  |  |
|  | **Signatures / Commitments** |  |  |  |
|  | A qualified preparer provided appropriate coordination across the project team and is responsible for the CE content |  |  |  |
|  | The Preparer and Reviewer verify that unusual circumstances do not apply |  |  |  |
|  | Conditions specified in FHWA regulations are met |  |  |  |
|  | Commitments follow NCDOT guidance, have been reviewed and validated by appropriate NCDOT staff, and are correctly entered in the project’s Commitments Dashboard |  |  |  |
|  | Commitments made elsewhere in technical reports, memos, emails, etc. are included as Project Commitments on the project’s Dashboard |  |  |  |
|  | **Merger Documentation** |  |  |  |
|  | Documentation is being coordinated appropriately per the [Merger Guidance](https://connect.ncdot.gov/resources/Environmental/EPU/Merger/Pages/default.aspx) amongst the project team, 4 Merger signatory agencies, and Merger Team |  |  |  |
|  | No formatting issues, good readability, follows the expected outline/template |  |  |  |
|  | Figures/graphics are legible, useful, and referenced correctly |  |  |  |
|  | Supporting documents are referenced and uploaded correctly to project Connect site |  |  |  |
|  | Attachments are relevant to key project decisions and not readily-available to outside agencies otherwise, and no extraneous documents are attached |  |  |  |
|  | Documentation meets all relevant NCDOT Merger Guidance requirements |  |  |  |
|  | The meeting or decision that the documentation will support has been closely coordinated with all applicable parties per NCDOT Merger Guidance |  |  |  |
|  | **Other Supporting Env Documentation [4(f), LWCF, agency coord., etc.]** |  |  |  |
|  | Uses a current NCDOT template and follows [current guidance](https://connect.ncdot.gov/resources/Environmental/EPU/Pages/default.aspx) |  |  |  |
|  | No formatting issues, good readability, follows any required prompts |  |  |  |
|  | Figures/graphics are legible, useful, and referenced correctly |  |  |  |
|  | Supporting documents are referenced and uploaded correctly to project Connect site |  |  |  |
|  | Attachments are relevant to key project decisions or are not readily-available otherwise, and no extraneous documents are attached |  |  |  |
|  | Consistent with current STIP and RPO/MPO’s TIP project number(s), description, and location/extent |  |  |  |
|  | Content meets any NCDOT guidance/process requirements, documents findings, and clearly conveys any decisions |  |  |  |

*For items marked* ***No*** *that require further explanation, provide comments or action items in the table below.*

| **Item #** | **Comments and Action Items** |
| --- | --- |
| Click to edit. | Click to edit. |

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| **This checklist may not be comprehensive to every project. All items may not be applicable for smaller projects. It is the responsibility of the reviewer to ensure that all necessary information has been provided and an adequate review performed.** | | | |
| **QC Reviewer Name:** | | Click to edit. | **Date:** | Click to edit. | |
| **QC Reviewer (Signature):** | |  |  |  | |