

# Develop DEIS/FEIS Format Outline

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| Project Development and Environmental Analysis Branch      |  | Approved: 11/17/2008<br>Version 1.1 |
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## **Purpose**

The purpose of this procedure is to outline the standardized Environmental Impact Statement (EIS) documentation format for writing Draft Environmental Impact Statements (DEIS) and Final Environmental Impact Statements (FEIS) for NCDOT TIP projects. This format will be used as appropriate for each project requiring a DEIS/FEIS. This procedure provides links to guidance and standardized formats in outline form for most chapters of the EIS.

## **Responsibility**

The project engineer (or person assigned to prepare EIS documentation) is responsible for following the format outlines in this procedure when preparing environmental impact statements.

## **Scheduling and Time Constraints**

The project due dates will dictate the schedule for producing the Draft EIS/Final EIS document.

## **Procedures**

The project engineer (or person assigned) will follow the steps below to prepare the EIS documentation:

- Step 1.** Follow the approved format for the Draft and Final Environmental Impact Statement (EIS) documentation, to include all alternatives, as the TIP project is developing. The format can be found on the PDEA website at: [http://www.ncdot.org/doh/preconstruct/pe/EIS\\_Guidance.html](http://www.ncdot.org/doh/preconstruct/pe/EIS_Guidance.html). The format is also available in Word document format following the links under the [Resources and Tools](#) section.
- Step 2.** Include in the DEIS/FEIS documentation, all sections of the approved format that are applicable to each specific TIP project. If a section is not applicable, refer to the guidelines documented in the FHWA Technical Advisory (T66400.8a).

- Step 3.** If the project engineer (or person assigned to prepare EIS documentation) determines that additional sections to the format need to be considered, or there will be any other deviation from the established format, contact FHWA representative regarding guidelines in the Technical Advisory (T66400.8a).

## ***Background***

Beginning in 2004, various meetings involving both NCDOT and FHWA representatives were held to create a standardized EIS documentation format. In September 2005, the agreed upon format was finalized. The format is intended to be used by anyone writing a DEIS and FEIS for NCDOT TIP projects. The importance of the use of this format is so anyone reviewing EIS documentation will find consistency within each DEIS/FEIS submitted.

## ***Policy, Regulatory, and Legal Requirements***

[National Environmental Policy Act 1969](#) (NEPA)

[North Carolina Environmental Policy Act of 1971](#) (NCEPA)

[FHWA regulation 23 CFR 77](#)

## ***Warnings and Precautions***

- Some format sections may not be applicable to all TIP projects.
- For any deviations from the established format, contact FHWA regarding the Technical Advisory.
- There are additional sections of an EIS for which there are no current standardized formats.

## ***Resources and Tools***

- [FHWA Environmental Guidebook](#)
- [FHWA Memorandum, Improving the Quality of Environmental Documents](#)
- [FHWA Technical Advisory \(T66400.8a\)](#)
- [Improving the Quality of Environmental Documents: A Report of the Joint AASHTO/ACEC Committee](#)

EIS Outline

- [Chapter One](#)
- [Chapter Two](#)
- [Chapter Three](#)
- [Chapter Four](#)
- [Chapter Five](#)
- [Chapter Six](#)
- [Chapter Seven](#)
- [Chapter Eight](#)
- [Chapter Nine](#)
- [Appendix](#)

## **Contacts**

- For suggestions to change this procedure contact: Karen Capps (919) 715-7299.
- For questions about performing this procedure contact: Missy Dickens (919) 733-7844 ext. 293

## **User Access**

- Restricted NCDOT, FHWA, MPO, RPO, Consultants, etc

## **Flowchart**

None

