OIG

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Office of the Inspector General
Consultant, Utility, Rail, Turnpike
OIG - Staff

1. Lonnetta
2. Dorene
3. John
4. Milton
5. Shanna
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General rules & guidelines
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- Pay Rates
- Overhead Rates
- Proposals / Estimates
- Invoices
Pay Rates

► CCC
  ▪ current, correct, certified
► Send with proposal
► Slows down things
Pay Rates

► If hourly, then hourly rate
► If salary, divide by 2,080
Overhead Rates

- CCC
  - Current, correct, certified
  - Home, Field, FCCM (COC)
  - 6 months from FYE
  - Email us

- Certified (CCL)
- ICQ
Overhead Rates

► Self or CPA - depends
  ▪ $500,000 or
  ▪ Safe Harbor Rate – new firms to get established

► FAR compliant accounting system (job costing)
Proposals

Correct – reject (.snail)

- Math
- Employee name
- Classification
- Pay Rates
- OH Rates (COC)
- No Mark-ups
- How did it get this far
Invoices

Correct - reject

- Math
- Employee name
- Classification
- Pay Rates
- OH Rates (COC)
- No Mark-ups
- How did it get this far
# Proposals & Invoices

- Submit timely!!

## Table:

<table>
<thead>
<tr>
<th>Description</th>
<th>Size</th>
<th>Unit</th>
<th>Man-hours</th>
<th>Productivity Factor</th>
<th>Project Man-hours Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rigid Steel Conduit</td>
<td>1/2&quot;</td>
<td>If</td>
<td>0.045</td>
<td>1.200</td>
<td>0.054</td>
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<tr>
<td>Rigid Steel Conduit</td>
<td>3/4&quot;</td>
<td>If</td>
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<td>1.200</td>
<td>0.060</td>
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<tr>
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<td>If</td>
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<td>1.200</td>
<td>0.066</td>
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<tr>
<td>Rigid Steel Conduit</td>
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<td>If</td>
<td>0.075</td>
<td>1.200</td>
<td>0.090</td>
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<tr>
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<td>2&quot;</td>
<td>If</td>
<td>0.085</td>
<td>1.200</td>
<td>0.102</td>
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</tbody>
</table>

For normal installation conditions and projects, man-hours include:
- receiving, unloading, unpacking, and moving to installation location
- drawing review, layout, and marking locations
- measure, cut, and thread
- temporary supporting, climbing, etc.
- standby time, cleanup time, etc.

Excludes:
- box connections and fittings, but includes couplings permanent hangers, supports or fastenings
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Any questions

Call the office & ask to speak to one of the other auditors!!