



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION


ROY COOPER  
GOVERNOR

J. ERIC BOYETTE  
SECRETARY

September 8, 2023

To: All L&S Staff

From: R. Joel Gulledge, PE, PLS  
State Location & Surveys Engineer

DocuSigned by:  
  
C3B8FE6102344CE...

Subject: Proc 2023-1- Right-of-Way Staking Notification

To facilitate better communication during the Right-of-Way phase of project development, it is essential that we inform all stakeholders of our progress. This includes informing the Project Manager (Division or PMU), the Division Right-of-Way Agent as well as Central Right-of-Way of our staking progress. Information on Right-of-Way staking is being tracked much more closely by all parties involved than in the past.

To support this communication effort, an email should be sent to the Project Manager, the Division Right-of-Way Agent and [NCDOTCentralManagementROW@ncdot.gov](mailto:NCDOTCentralManagementROW@ncdot.gov) at the conclusion of the initial staking effort. This can be either a "soft" staking with flagging or a "hard" staking with iron pin and cap. The notification is to be sent only once after the initial staking of the project is completed and is not intended to be sent multiple times during partial staking or revisions.

This policy takes effect upon receipt.

RJG:rjg

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