



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

PAT MCCRORY
GOVERNOR

ANTHONY J. TATA
SECRETARY

April 30, 2015

To: All L&S Staff

From: Charles W. Brown, PE, PLS 
State Location & Surveys Engineer

Subject: Proc 2015-1
Timely Delivery of PSD Maps

In order to reduce the time between Answers being filed and legal response, and to provide mapping for mediation as needed, it has been decided that Location & Surveys should provide a map for every condemnation claim, whether answered or not, unless specifically told by the responsible attorney that a map is no longer needed. To accomplish this mission, as of today, mapping activities should begin on all PSD claims as soon after receipt as is possible; do not wait until we receive an answer. Once completed, do not hold that map in your office until an answer is filed. The goal is to deliver a final map to the attorney within four months of the initial claim. This map may be customized as necessary by the PDC Group per the attorney's needs for trial.

To aid us in this, and to accommodate our use of consultants, we can send the request for the preliminary maps out through the PEF Group, requesting a right of way boundary survey and preliminary PSD map as needed, based on our Property Surveys procedures. A .dgn file and a signed, sealed .pdf file of the map will be the deliverable, along with a signed, sealed .pdf of the check list.

This procedure is effective as of May 1, 2015.

CWB

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Proc 2015-1.doc