CONCRETE SCHOOL POLICIES

AMERICANS WITH DISABILITIES ACT

* If the applicant has a disability that may impact with participation in a Concrete School activity attach a statement regarding the disability-related needs 30 days in advance of class. This form has to be submitted to ACI.
* The applicant will be contacted prior to the scheduled school date to discuss accommodations.
* The Materials and Tests Concrete School will not evaluate accommodation needs without prior written notification of need.
* The written notification must include written documentation from a doctor or other healthcare provider.

CONCRETE FIELD TECH SCHOOL

* Students enrolled in the Concrete Field Tech School are required to complete all written and performance testing. There are no exceptions.
* Picture ID’s will be required and checked on the first day of school. The proctor for the ACI exam will also randomly check picture ID’s the day of exam.
* ACI Written Test and Field Performance Test results will be mailed to the student by ACI.
* The results of the NCDOT Written Exam will be available on the NCDOT M&T Training website by one month after the testing date.
* The student must successfully complete all components for the school to gain NCDOT Concrete Field Tech certification.

SELF STUDY SCHOOL

* Register for self-study. Confirmation memo will be sent. Show up last day of class for testing only.
* No review or instruction is provided. The student is expected to review the material before the day of class. Link to NCDOT manual is on this website.
* NCDOT Certification expiration will match the ACI expiration date.
* Picture ID is required and will be checked at the start of class.

NCDOT CERTIFICATION ONLY

* The student must have a current ACI Concrete Field Testing Technician – Grade 1 Certification.
* NCDOT Certification expiration date will match the ACI Certification expiration date.

NCDOT WRITTEN RETEST

* The student must have a current ACI Concrete Field Testing Technician – Grade 1 Certification. Student must pass the NCDOT part within one year of passing the ACI part.

ACI WRITTEN RETEST

* The Field Performance portion of the test must have successfully been completed by the student no more than one year from date of the ACI Written Retest.
* The student must be registered and enrolled as an ACI Concrete Retest student in the designated school.
* Picture ID is required and will be checked preceding the exam.
* The student must have attended a Concrete Field Tech School within one year from date of the ACI Written Retest.

ACI PERFORMANCE RETEST

* The written portion of the ACI Concrete Field Testing Technician Exam must have successfully been completed by the student no more than one year from the date of the ACI Performance Retest.
* The ACI Concrete Field Testing Performance Retest will be administered during the field performance testing of a Concrete Field Tech School.
* The student must be registered and enrolled as an ACI Concrete Field Testing Performance Retest student in the designated school.
* The student must complete the ACI information sheet before beginning the retests.
* All ACI Concrete Field Testing Performance tests have to be run by the student during retest.

CONCRETE BATCH TECH SCHOOL

* A picture ID is required and will be checked on the day of examination.
* Retests are not given for the Concrete Batch Tech class. Any student not passing the written exam must attend another entire Batch Tech School.
* A student must be Concrete Field Technician certified or past certified to take a Concrete Batch Class. If the Batch Certificate expires and Concrete Field Technician expires within the same time span, student has to be recertified in Concrete Field Technician.
* Results of exams should be posted within a month of testing.
* After successful completion of the classroom portion, technicians must undergo a field evaluation at their plant within one year of passing classroom portion. This is discussed in class. Upon successful completion of the evaluation, the Concrete Batch Certification will be granted.

CONCRETE MIX DESIGN

* Students must be currently Batch Tech certified, or must have successfully completed the classroom portion of Batch Tech within five years from date of class.

CONCRETE PAVEMENT TECHNICIAN SCHOOL (PCCP)

* The student must have a current Concrete Field Technician Certification.
* Upon successful completion of the Concrete Pavement School technicians involved with making and testing concrete flexural strength beams must undergo a field examination administered on site by M&T personnel to obtain the Concrete Pavement Field Technician Certification.

CREDIT CARD PAYMENTS

* Concrete School fees can be paid by credit card.
* Credit cards permitted are VISA, MASTERCARD, AMERICAN EXPRESS, VISA Debit Cards, and Master Card Debit Cards.
* A confirmation letter is sent immediately after registering for class. When class is full, the system will cut off registrations and ask if you want to be placed on a waiting list. As places become available a student will be notified to register.