MEMORANDUM

DATE: November 23, 2015

TO: M&T Field

FROM: W. I. Jones

SUBJECT: Android Citrix Setup

ANDROID TABLET SETUP for CITRIX

A Google gmail account is required to download Citrix.If you have not done so already, create a google gmail account. The default account to use is ncdotfield@gmail.com. The password is field2015.

To set up Citrix:

Tap the Google "Play Store" icon

Tap the search icon

Type in "citrix"

Tap on "Citrix Receiver" to download and install the app

Open the app

Tap "Add Account"

In the address field type <https://gateway.dot.state.nc.us>

The description defaults to https://gateway.dot.state.nc.us, which is fine if only one user will be logging in to citrix. If there will be multiple users, you should change the description to include your name

The password field will be left blank. It will be required at login.

The User Name field is for your network username (NOT the whole email address, just the username): In the domain field type **dot**

Tap Logon

Type in network password

Your Citrix applications will now be available. You may have to tap on a tab and add them to the menu area individually.