



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

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October 20, 2004

MEMO TO: Roadway Design Project Engineers
Division Design Construct Engineers
Private Engineering Firms

FROM: J. V. Barbour, PE State Project Services Engineer
J. A. Bennett, PE State Roadway Design Engineer

SUBJECT: Changes to the 1A Plan Sheet

In order to help expedite and eliminate confusion in the production of the 1A Plan Sheet, the following changes have been made. Starting with the February 2005 Letting, the 1A Plan Sheet will now be prepared by the Engineer and not the Contracts Section of Project Services. A spreadsheet (along with a MicroStation 1A Plan Sheet cell) has been created that now contains both the General Notes and the Standard Drawings (Metric and English). The Engineer will use this spreadsheet to incorporate the Index of Sheets, General Notes, and Standard Drawings himself. This spreadsheet, along with detailed instructions on this new procedure, can be found at the same place on the web where the General Notes and the Standard Drawings are found:

http://www.doh.dot.state.nc.us/preconstruct/highway/dsn_srvc/standard_list.html

This new procedure gives more control in the production of the Plan Sheet to the Engineer and will also eliminate unnecessary delays in the preparation of Final Plans for the Letting. If you have any questions or comments concerning these changes, please contact Jim McMellon, PE at (919) 250-4128.

JVB/JAB/jm

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