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| **Project Specific Letter of Interest Form**  **NCDOT Hydraulics Unit** |

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| Instructions:Please review the Project Advertisement List on the Hydraulics Unit Connect site for projects with a status of: *Open – accepting Letters of Interest.* If your firm is interested in responding to an open advertisement then fill out the requested information below and email this form to the Hydraulics Unit staff contact person listed for that specific project. The email date stamp will be considered the date your form was received. The due date is provided in the Project Advertisement List. While there is no page limitation requirement associated with a completed form, responses are intended to be brief but complete. When submitting your completed form please DO NOT include any proposed fee information. Responses received containing fee information will be disqualified from consideration. Your firm must have a current, valid Limited Services Contract with the Hydraulics Unit to be considered and be prequalified for the applicable Hydraulics prequalification code for the advertised project. An email notification indicating whether or not your firm was selected for the project will be sent to the specified firm contact person within two weeks of the due date for this form. While not required, attaching the resumes of the proposed team members will assist in the selection process. Your submitted form and resumes will remain internally held information within the Hydraulics Unit and will not be shared with other private engineering firms. | | |
| Firm Information: | | |
| Firm Name: Click here to enter text. | | |
| Firm Address: Click here to enter text. | | |
| Firm Contact Person: Click here to enter text. | | |
| Phone #: Click here to enter text. | | Email: Click here to enter text. |
| **Project INFORMATION:** | | |
| Project Name (Please use the project name specified in the Project Advertisement List): | | |
| Click here to enter text. | | |
| Brief outline describing how your firm would approach delivering this project. This description may be in the form of a narrative or a work breakdown structure of anticipated major tasks. | | |
| Click here to enter text. | | |
| **Team Information:** | | |
| Project Manager: Click here to enter text. | | |
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| Please provide a list of project Team members and associated description of their role in the project | | |
| Member: Click here to enter text. | Role: Click here to enter text. | |
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| The project team has the necessary availability to complete the project within the schedule window: | | |
| Yes: | | No: |