

Instructions for input of force account items (state furnished signs) into Pay Items & Quantities (PIQ)

Force Account Input:

Step 1, determine and enter pay item #

Pay Item#:

- 9040000000-N (Type A Signs)
- 9045000000-N (Type B Signs)
- 9050000000-N (Type C Signs), do not use
- 9055000000-N (Type D Signs)
- 9060000000-N (Type E Signs)
- 9065000000-N (Type F Signs)
- 9070000000-N (Overlays)
- 9075000000-N (Milemarkers)

Step 2, Enter Quantity "1"

Step 3, Enter Supplemental Description: #####.## SF AT \$##.##, (ALL CAPS)

Step 4, Enter Unit Price: \$ #####.##

Discipline:

WBS:

Pay Item Category:

Enter a few characters of either the pay item# or the description to find the desired item:
Spec Year 2024 is currently being used for Pay Item entry. To select a different year, select cancel.

Pay Item#:

Type: **0000**

Description:

Section: **SP**

Quantity:

Supplemental Description:

*Hint coming soon

Unit Price: \$

*Unit price is required for Force Account items. Specify value in US dollars.

Step 5, Final Output

Discipline	WBS	Category	Pay Item#	Description	UOM	Quantity	Supplemental Description	AltCode	Exclude
		Signing	WBS defined elsewhere	0001 Roadway Items	9040000000-N	TYPE A SIGNS ***** AT \$***** PER **	LS	1 (8162.25 SF AT \$41.58)	<input type="checkbox"/>
		Signing	WBS defined elsewhere	0001 Roadway Items	9045000000-N	TYPE B SIGNS ***** AT \$***** PER **	LS	1 (100 SF AT 41.58)	<input type="checkbox"/>
		Signing	WBS defined elsewhere	0001 Roadway Items	9055000000-N	TYPE D SIGNS ***** AT \$***** PER **	LS	1 (100 SF AT \$15.61)	<input type="checkbox"/>
		Signing	WBS defined elsewhere	0001 Roadway Items	9060000000-N	TYPE E SIGNS ***** AT \$***** PER **	LS	1 (100 SF AT \$29.91)	<input type="checkbox"/>
		Signing	WBS defined elsewhere	0001 Roadway Items	9065000000-N	TYPE F SIGNS ***** AT \$***** PER **	LS	1 (100 SF AT \$21.44)	<input type="checkbox"/>
		Signing	WBS defined elsewhere	0001 Roadway Items	9070000000-N	OVERLAYS (*****) ***** AT \$***** PER **	LS	1 (A) 100 SF AT \$15.64	<input type="checkbox"/>
		Signing	WBS defined elsewhere	0001 Roadway Items	9075000000-N	MILEMARKERS ***** AT \$*****PER **	LS	1 (100 SF AT \$29.91)	<input type="checkbox"/>