

**North Carolina Department of Transportation**

**Transportation Mobility and Safety Division**

**Request for Access to Crash Reports**

January 15, 2009 (Revised April 2024)

Effective September 13, 1997, all motor vehicle records are subject to the Federal Driver's Privacy Protection Act (FDPPA, enacted by Congress August 24, 1994) and North Carolina General Statutes 20-43.1. A crash report is a motor vehicle record. Chapter 123, Section 2721, of the FDPPA, and GS 20-43.1, require that personal information in the Division of Motor Vehicles records (such as photos, social security numbers, drivers license numbers, names, addresses, telephone numbers, and medical information) be closed to the public. However, personal information may be released for use:

- By any government agency, or any private person or entity acting on behalf of a Federal, State, or local agency in carrying out its functions
- In matters of motor vehicle or driver safety and theft
- In research activities and statistical reports (personal information must not be published, disclosed, or used to contact an individual)
- In providing notice to owners of towed or impounded vehicles
- In the normal course of business by a legitimate business, but only to verify the accuracy of personal information or to obtain correct information (but only for the purposes of preventing fraud by the individual, pursuing legal remedies against the individual, or recovering on a debt or security interest against the individual)
- In connection with any civil, criminal, administrative, or arbitral proceeding in any Federal, State, or local court or agency (including the execution or enforcement of judgments and orders or court orders)
- Specifically authorized under the law of the State that holds the record, if such use is related to the operation of a motor vehicle or public safety

Crash reports are available on-line or may be printed but must be considered confidential information. Printed copies must be shredded when the need for them has been completed. Electronic copies must be stored in a manner in which they cannot be accessed by unauthorized individuals and must be fully deleted once the need for them has been completed.

Individuals are accountable for any dissemination of crash reports (printed or electronic copies) and the information contained on them. Users are authorized individually, and under no circumstances should anyone share login credentials to the CrashWeb system. Users acknowledge that all actions in the CrashWeb system are auditable and can be traced back to the individual user. Crash reports are not to be given to private citizens, and any questions should be directed to the Division of Motor Vehicles or the Traffic Safety Unit. Any officer, employee, or contractor of a Federal, State, or local agency, therefore, shall not knowingly disclose or otherwise make available to any person or entity personal information about any individual obtained in connection with a motor vehicle record.

My signature on this document acknowledges that I understand that improper release of information and/or false representation to gain information from DMV's motor vehicle records are prohibited acts, and hereby request access to crash reports.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

NCID: \_\_\_\_\_ Agency/Division/Unit: \_\_\_\_\_ Date: \_\_\_\_\_